



### **NOTICE OF NEXT COUNCIL MEETING**

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of...                   **FINANCE & ADMINISTRATION COMMITTEE**

Time...                           **19:00**

Date...                           **4 January 2024**

Place...                         **Small Hall, Village Hall, Towers Way, Corfe Mullen BH21 3UA**

A handwritten signature in black ink, appearing to read 'C Horsley'.

**Catherine Horsley**  
**Town Clerk & RFO**  
**22 December 2023**

Councillors will be discussing all the items listed on the agenda below.

**PUBLIC PARTICIPATION:** In accordance with Standing Orders, a maximum of 30 minutes is set aside before the meeting commences to enable members of the public to bring issues relevant to the agenda to the attention of Councillors. Up to 5 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

### **AGENDA**

- FA 23/26        To Receive and Accept apologies for absence (LGA 1972 s85 (1))**
- FA 23/27        To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- FA 23/28        Paper A - To Approve minutes of meeting held on 8 November 2023** LGA 1972, sch 12, para 41
- FA 23/29        Paper B – TO FOLLOW - To Approve Accounts for Payment** – accounts to be paid are held until as late as possible to ensure as many payments can be captured to avoid payment delays to suppliers.
- FA 23/30        Paper C - To Receive and Note the Budget Monitoring Report for the quarter ended 31 December 2023**

- FA 23/31**      **Paper D - To Consider draft Budget and Precept for the 2024/25 financial year for recommendation to Full Council**
- FA 23/32**      **Matters for forthcoming agendas** No decisions can be taken<sup>1</sup>
- FA 23/33**      **To Agree a date and time for the next meeting** – Tuesday 21 May 2024 at 19:00 in the Small Hall of the Village Hall, Towers Way, Corfe Mullen.
- FA 23/34**      **Close of Meeting**

---

<sup>1</sup> Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)



**Minutes of the Meeting of Finance & Administration Committee held at 18:30  
on Wednesday 8 November 2023 in the Small Hall of the Village Hall**

**Present:** **Councillors**  
D Sowry-House (Chair)  
A Craven  
S Florek  
A Holland  
P Holland  
J Lortie  
D Mattocks

**In Attendance:** Catherine Horsley (Town Clerk & RFO – Minute taker)

**Public Participation**

There was one member of the public present, who did not wish to speak.

The Clerk reported that due to a vacancy on the Finance & Administration Committee following the resignation of Paul Harrison from the Town Council. Cllr Florek had requested to become a member of the Committee; therefore, he was attending his first meeting.

**FA 23/15 To Receive and Accept apologies for absence (LGA 1972 s85 (1))**

Apologies for absence were received and accepted from Cllr Stennett who was unwell.

**FA 23/16 To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

Cllr Florek declared an interest in agenda item FA 23/19 – To Consider Small Grants Programme Applications as the Chairman of the Friends of Corfe Mullen Library.

Cllr Craven declared an interest in agenda item FA 23/22 – To Consider Budget Items for the 2024/25 Financial Year due to the request from a family member for a bus stop at the Windgreen Roundabout.

**FA 23/17 Paper A - To Approve minutes of meeting held on 8 August 2023** LGA 1972, sch 12, para 41

The minutes of the meeting held on 8 August 2023 were **APPROVED**.

**FA 23/18 Paper C – To Note the Budget Monitoring Reports for the quarter ended 30 September 2023**

The Clerk presented the report, noting the National Pay Award for the 2023/24 financial year had recently been agreed with effect from 1 April 2023 with an increase of £1925 to each scale point equating to 4.2%. Therefore, backdated

pay would be processed for all employees in November 2023. Consequently, this would see an increase in the overall employee budget lines, albeit a 6.5% National Pay Award was included in the budget.

Members received and **NOTED** the Budget Monitoring Report for quarter 2 ending 30 September 2023.

#### FA 23/19 Paper C – To consider Small Grants Programme Applications

The Clerk explained when discussing the grant application for the Friends of Corfe Mullen Library, Cllr Florek may stay in the meeting. However, he was unable to take part in the discussion or vote.

Organisation	Requested £	Recommended to Full Council £
Corfe Mullen Foodbank	440.80	440.80
Citizens Advice East Dorset and Purbeck	2000.00	1500.00
Vision Wimborne Dial-a-ride	500.00	250.00
Corfe Mullen Carnival	1650.00	1000.00
Corfe Mullen Carnival (Festive lights and Father Christmas evening parade appeal)	2300.00	200.00
Legs and Company Leg Club	-	1500.00
Corfe Mullen 5K run and Children's one-mile fun run	500.00	250.00
Women's Institute (WI)	332.00	150.00
Corfe Mullen Allotment Association	1300.00	500.00
Friends of Corfe Mullen Library	2000.00	209.20
<b>TOTAL:</b>	<b>£10,822.80</b>	<b>£6,000.00</b>

Members discussed each application with comments noted as follows:

- Corfe Mullen Carnival (Festive lights and Santa Christmas evening parade appeal): Members supported the Santa Christmas evening parade over two evenings. However, felt they were unable to support the festive lights and for consideration to be given to alternative funding options, albeit it was noted the Town Council funded the energy costs for the festive lights at the Windgreen Roundabout.
- Corfe Mullen 5K run and Children's one-mile fun run: It was noted the positive bank balance of the event and how the fee charged to participate in the event should cover the running costs.
- WI: Members felt when the book was published, the Town Council should purchase a copy to gift to the library for archival purposes.
- Corfe Mullen Allotment Association: The Clerk reported the application had been submitted ahead of permission being granted by Dorset Council as the Planning Authority and Natural England relating to the improvements to the balancing pond. Therefore, any grant awarded would be subject to permission being granted by Dorset Council and Natural England to proceed.
- Friends of Corfe Mullen Library: Cllr Sowry-House provided some background relating to the development of an accessible to all library garden. The recommended amount to be awarded utilised the remaining balance of the total budget allocated for the small grants programme.

Members discussed the importance and purpose of the small grants programme and the vision for larger projects such as the Carnival events and library garden and how these could be managed and budgeted for in a different way i.e., for the Town Council to fund the development of the library garden to commemorate the D-Day 80<sup>th</sup> Anniversary Celebrations to provide a legacy for the village.

Members went onto discuss the positive work of the Allotment Association and how two members of the Allotment Association Committee had taken on the responsibility of two raised beds for the benefit of the Corfe Mullen Foodbank on behalf of the Growing Compassionate Communities Charity. The Clerk to contact the Growing Compassionate Communities Charity to discuss the future of the two raised beds with the Town Council looking to take back responsibility to promote the use for the benefit of the whole community.

It was **RESOLVED** to award grants totalling £6000.00.

#### **FA 23/20 Paper D – To Review and Approve Risk Management Strategy & Schedule**

The Clerk presented the report, noting the areas for improvement. Comments were noted as follows:

- Allotments: Water use and compost bays turning costs to be included in the budget for 2024/25 financial year.
- Assets: CCTV to be considered at the Sports Pavilion as part of the 2024/25 budget setting process.
- Council Election Costs: Adequate provision in the 2024/25 financial year budget for forthcoming elections and subsequent by-elections.
- Finance/Banking: Accounts reviewed at the previous meeting with two remaining bank account/investments at the Co-operative Bank and Public Sector Deposit Fund (PSDF).
- Finance: Consideration of a card payment machine to reduce the need for cash payments.
- Health & Safety: Additional play equipment budget to be allocated in 2024/25 financial year budget to replace play equipment and support ongoing maintenance programme.
- Health & Safety: Importance of having procedures in place and awareness of contracting legionnaires disease in Town Council buildings.
- Health & Safety: Maintaining pit area at the Recreation Ground as a fire break with adjacent properties.
- Neighbourhood Plan: Following the Full Council's resolution on 24 October 2023 to pause the development of the Neighbourhood Plan to following the forthcoming elections in May 2024, noting the importance of the Councillor and public engagement.
- Resources/Services: The dependency of BCP Contractors providing additional sports pitch maintenance and grass cutting services.
- Staff: Consideration of recruitment of additional staff to ensure business continuity across all Town Council services.
- Vehicle: Due to the difficulty of sourcing spare parts in the event of mechanical failure of the Grounds Team truck, to consider replacing the vehicle at the earliest opportunity.
- Corfe Mullen Village Hall/Corfe Mullen Youth Trust: To obtain a bank debit card to reduce the dependency of the Town Council purchasing/reimbursement of items.

- Corfe Mullen Village Hall/Small Hall Improvements: To progress with instructing a contractor to quote and progress with the side extension of the small hall to be budgeted in the 2024/25 financial year.
- Corfe Mullen Youth Trust: Retention of staff following the retirement of the senior youth support worker and promotion to the role by an existing youth support worker.

Cllrs Sowry-House and Florek noted the positive experience when visiting the youth club on 7 November 2023 to meet the staff and young people.

It was **RESOLVED** to recommend approval to Full Council of the Risk Management Strategy and Schedule for the 2023/24 financial year.

It was **RESOLVED** to recommend approval to Full Council for the Clerk to investigate a replacement vehicle for the Grounds Team use and to sell the existing truck.

**FA 23/21 Paper E - To Review Staff Salaries for the 2024/25 Financial Year**

Members discussed the report and the need to retain valued staff. It was agreed the 2024/25 budget should include a provision for a SCP increase and 2024/25 National Pay Award.

It was **RESOLVED** to recommend approval to Full Council to include a provision for a SCP increase and 2024/25 National Pay Award in the 2024/25 financial year budget.

**FA 23/22 Paper F - To Consider Budget items for the 2024/25 Financial Year**

The Clerk presented the report, noting Appendix 1 was a template for the 2024/25 budget setting. Members discussed the items in the report for consideration for the 2024/25 financial year budget with comments noted as follows:

- Line 5: Allotment paths and edging to considered at the next Community Services Committee meeting on 14 November 2023.
- Line 10: Perimeter hedging at Henbury View Play Area was no longer required.
- Line 12: To commemorate the D-Day 80<sup>th</sup> Anniversary Celebrations by developing the Corfe Mullen library garden and sign posting residents to national events taking place.
- Line 14: The Clerk advised the tarmac surface of the tennis courts was starting to break up, particularly on the two courts nearest the Sports Pavilion.
- Line 18: Health & Safety requirements for a safety barrier on footpath adjacent to Henbury View Play Area exit gate to be investigated. Clerk to follow up progress with Dorset Council Highways relating to road safety measures.
- Line 22: No further action required to damaged 'Welcome to Corfe Mullen' sign on the A31.

The Chair suspended Standing Order 3x in order for the meeting to continue.

Additional item to be included in the 2024/25 financial year budget as follows:

- Dropped Kerbs programme over a funding period to be determined.

Members discussed the need to progress with the public consultation relating to the proposed redevelopment of the Sports Pavilion at the Recreation Ground as

this had a knock-on effect to some of the works required at the Recreation Ground, particularly the tennis courts and play area. As the first step, the Clerk to invite representatives from the Scouts and Guides to met with the Chair of the Council and herself to discuss options moving forward.

The report was **NOTED**.

**FA 23/23**      **Matters for forthcoming agendas** No decisions can be taken<sup>1</sup>

There were no matters for forthcoming agendas.

**FA 23/24**      **To Agree a date and time for the next meeting** – Thursday 4 January 2024 at 18:30 in the Small Hall of the Village Hall, Towers Way, Corfe Mullen.

**FA 23/25**      **Close of Meeting at 20:56.**

*Signed as a correct record of the meeting*..... *Date*.....

DRAFT

---

<sup>1</sup> Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)



## FINANCE & ADMINISTRATION COMMITTEE – REPORT

Meeting Date: 4 January 2024

Agenda Item: FA 23/29

Paper: B

<b>Subject:</b>	Accounts for Payment
<b>Prepared By:</b>	Catherine Horsley, Town Clerk & RFO
<b>Purpose of Report:</b>	To approve the accounts for payment as scheduled on the attached PDF.
<b>Key Points:</b>	<p>Accounts for payment is created direct from Scribe Accounting.</p> <p>Each transaction has a number in the first column which is the transaction number in Scribe for ease of reference when Councillor's log into Scribe to check invoices.</p> <p>The description provides the details of the transaction, stating what it was for.</p> <p>The supplier is the person being paid.</p> <p>The pay type is whether it is IB (instant BACs), DD (direct debit) or Cheque. If it is a cheque the cheque number should be included.</p> <p>The notes column will provide any further explanation about the transaction.</p>
<b>Recommendation:</b>	To APPROVE Accounts for Payment totalling £7,392.96.



Voucher No	Date	Total	Description	Supplier	Payment Ref	Comments
718	05.01.2024	£300.00	Security	K9 Security (Guarding) Ltd.	IB	Keyholding Service for Grounds Unit 01.01.2024-30.06.2024
717	05.01.2024	£1,294.80	Cleaning	Clean Deep Services Limited	IB	All sites Dec 2023
716	18.01.2024	£47.76	Digital Phone Lines	Buzz Networks Ltd.	DD	
715	05.01.2024	£2,496.00	Grant Funding	Corfe Mullen Youth Trust	IB	VH Afterschool Club
709	05.01.2024	£259.20	Annual Subscription	Vision ICT	IB	CLlr Emails
708	05.01.2024	£792.00	Security	K9 Security (Guarding) Ltd.	IB	Dec-23
707	10.02.2024	£35.00	Annual Subscription	Information Commissioner's Office	DD	
706	03.01.2024	£142.36	Water	Water2business	DD	Pavilion lounge
705	03.01.2024	£218.14	Water	Water2business	DD	Pavilion showers
704	02.01.2024	£79.13	Water	Water2business	DD	Cemetery
703	02.01.2024	£62.13	Streetlighting - Electricity	SSE Energy Solutions (Southern Electric)	DD	
702	05.01.2024	£4.12	BACs Charges	The Co-Operative Bank	DD	
701	27.12.2023	£316.08	H&S Services	Peninsula Business Services Limited	DD	
700	05.01.2024	£205.95	Maintenance	Sutcliffe Play South West	IB	Play equipment parts
699	04.01.2024	£12.13	Materials	Trade UK (Screwfix)	IB	Screws, washers, nuts
698	04.01.2024	£312.46	Electricity	British Gas	DD	Pavilion
697	05.01.2024	£13.98	CMYT	Amazon Payments UK Ltd.	IB	Diaries to be reimbursed
693	02.01.2024	£64.80	Supplies	Dorset Council	DD	Remembrance Sunday signage
692	05.01.2024	£60.00	Training	Dorset Association of Parish and Town Councils	IB	New CLlr Training
691	05.01.2024	£111.00	Room Hire	Corfe Mullen Village Hall	IB	Jan-24
684	19.12.2023	£8.85	Supplies	Co-op Food Store	Card	Refreshments for FC meeting 19.12.2023
683	02.01.2024	£389.07	Pavilion Gas	British Gas	DD	
682	19.12.2023	£150.00	Grant Funding	Corfe Mullen Foodbank	IB	Warm Space
681	19.12.2023	£18.00	Land Registry Fees	HM Land Registry	Card	Towers Way Site
<b>TOTAL:</b>		<b>£7,392.96</b>				



## FINANCE AND ADMINISTRATION COMMITTEE – REPORT

**Meeting Date: 4 January 2024**

**Agenda Item: FA 23/30**

**Paper: C**

<b>Subject:</b>	Budget Monitoring Report – Q3 2023/24
<b>Purpose of Report:</b>	To Receive and Note the Q3 Budget Monitoring Report.
<b>Prepared by:</b>	Catherine Horsley, Town Clerk & RFO
<b>Background:</b>	Budget Monitoring for 2023/24 to be carried out at the end of each quarter.
<b>Key Points:</b>	<p>Due to the timing of the meeting and distribution of reports, the budget monitoring report usually presented and reviewed by the Committee has not been produced. However, the draft budget report shown in paper D, shows the predicted position as at 31 December 2023 based on anticipated income and expenditure. Note: The final income and expenditure position for Q3 2023/24 ending on 31 December 2023, may change and could increase/decrease.</p> <p>The overall position is positive, with a predicted underspend at the end of Q3 2023/24. However, members should note the following items when considering the Q3 financial position:</p> <ul style="list-style-type: none"> <li>• Allotments – water unbudgeted due to proposal for Self-Management, albeit income from plot rents offsets some of the overspend. Next Invoice due in February 2024</li> <li>• Employees – salaries underspend due to reduced Grounds Team</li> <li>• Exceptional &amp; Capital – majority of spend during Q3 &amp; Q4 2023/24 <ul style="list-style-type: none"> <li>➢ Trailer budgeted in 2022/23, purchased in 2023/24 financial year.</li> <li>➢ Tree Survey budgeted in 2022/23, conducted in 2023/24 financial year.</li> <li>➢ Neighbourhood Plan budgeted in previous two financial years. Locality/Groundwork grant returned during Q3 2023/4 due to pausing development of Plan</li> </ul> </li> <li>• Outstanding items - cemetery driveway (due to commence in December 2023, website, replacement vehicle, office porch (to commence before the end of financial year)</li> <li>• Employment Services – overspend due to Occupational Health commitments</li> <li>• Staff Training – overspend due to new Grounds Team member attending playground inspections, pesticides and trailer training</li> <li>• Election Costs – unbudgeted by-election 23/11/2023, invoice awaited from Dorset Council</li> <li>• Grants – overspend on small grants programme, overset by returned CMYT grant as a result of salaries underspend</li> <li>• Bank Interest – interest income higher than predicted due to Bank of England base rate</li> </ul>

	<ul style="list-style-type: none"> <li>• Contractor costs – overspend due to BCP contractors for sports pitch maintenance and grass cutting. Some of the overspend offset by underspend in recreation/sports facility maintenance</li> <li>• Pavilion Maintenance – overspend due to approved spend from 2022/23, conducted in 2023/24 financial year.</li> <li>• Vehicles Maintenance – overspend due to truck repairs</li> </ul> <p>Appendix 1 provides an overview of the reserves and general fund balances to date for information. The general fund provides for budgeted expenditure and circa 4 months operating costs, with the recommendation to hold a minimum of 3-6 months.</p>
<b>Implications:</b>	<p>It is required as part of the Town Councils internal controls to monitor the budget at least on a quarterly basis. Failure to do so would result in not being able to satisfy the external audit checks in respect of internal controls. Close budget monitoring should be carried out to ensure the Council finances are on track and every item is accounted for. Members should be checking for any anomalies and unusual variances which have not been explained.</p>
<b>Recommendation:</b>	<p>To Note the Q3 2023/24 Budget Monitoring Predicted Financial Position.</p>

**Corfe Mullen Town Council**  
**Reserves Balance up to 31st Dec 2023**  
**2023-2024**

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Capital</b>					
Plant Replacement	737.07	1,262.93			2,000.00
Chapel Repairs	-2,612.60	2,612.60			0.00
Trailer for Grounds Maintenance	2,500.00		2,150.00		350.00
Office Porch	4,000.00	6,000.00			10,000.00
Replacement Vehicle		12,000.00			12,000.00
<b>Total Capital</b>	<b>4,624.47</b>	<b>21,875.53</b>	<b>2,150.00</b>		<b>24,350.00</b>
<b>Earmarked</b>					
Platinum Jubilee Celebration	1,299.97	-1,299.97			0.00
Building Revaluation	-700.00	700.00			0.00
Section 106 Monies	204,848.02				204,848.02
Pavilion Refurbishment/Rebuild	42,761.67				42,761.67
Cricket Fence and Nets	2,000.00		140.00		1,860.00
Henbury Play Area Fence	-1,072.50	1,072.50			0.00
Tree Survey	5,000.00		4,895.00		105.00
Recreation Ground Pit Area	5,000.00	-3,000.00	3,240.00		-1,240.00
Neighbourhood Plan	6,629.11		271.70	-2,143.13	4,214.28
Remembrance Sunday	1,958.98	-958.98	266.32		733.68
CIL Receipts	2,989.76			6,261.60	9,251.36
Kings Coronation		1,000.00	1,066.76		-66.76
Replacement Laptop		800.00	665.83		134.17
Civic Regalia		1,000.00	972.80		27.20
Website Redesign		5,000.00			5,000.00
Old Cemetery Driveway		10,000.00			10,000.00
Refundable Damage Deposits		750.00		-150.00	600.00
<b>Total Earmarked</b>	<b>270,715.01</b>	<b>15,063.55</b>	<b>11,518.41</b>	<b>3,968.47</b>	<b>278,228.62</b>
<b>TOTAL RESERVE</b>	<b>275,339.48</b>	<b>36,939.08</b>	<b>13,668.41</b>	<b>3,968.47</b>	<b>302,578.62</b>
<b>GENERAL FUND</b>					407,899.09
<b>TOTAL FUNDS</b>					710,477.71



## FINANCE AND ADMINISTRATION COMMITTEE – REPORT

**Meeting Date: 4 January 2024**

**Agenda Item: FC 23/31**

**Paper: D**

<b>Subject:</b>	Budget and Precept Setting 2024/25
<b>Prepared By:</b>	Catherine Horsley, Town Clerk and RFO
<b>Purpose of Report:</b>	To agree a budget for 2024/25 financial year and agree the precept amount, both to be recommended to Full Council for approval.
<b>Background:</b>	<p>Each year the Council's budget for the next financial year must be set and approved by Full Council based on a recommendation from the Finance &amp; Administration Committee, along with a precept recommendation based on the budget to also be approved by Full Council.</p> <p>In December each year Dorset Council, as the Principal Authority, sets the Tax base for each area, which is the council tax figure for a Band D property in that area, this can go up or down each year. It is then for each Town and Parish Council to agree their own budget and to determine what level of precept they require and establish what impact this will have on the Tax base.</p> <p>In the past three financial years Corfe Mullen Town Council (CMTC) has increased its Precept by 20% in 2021/22 financial year, 20.97% in 2022/23 financial year and 8.55% in 2023/24 financial year. Previously, CMTC continually ran its budget using its reserves in some way, which is not ideal unless there is no earmarked project.</p> <p>The Council should have a surplus of between 3–6 months operating costs available.</p> <p>The Council is beginning to prepare for a potential substantial project in respect of the recreation ground sports pavilion and to avoid increased borrowing, as many reserves should be allocated to this project in advance as possible.</p>
<b>Key Points:</b>	<p>The proposed budget for the 2024/25 year is shown in Appendix 1. The Clerk and the Chair of Finance &amp; Administration Committee have reviewed each budget line on the proposed budget ahead of the meeting. Explanatory notes have been included for ease of understanding.</p> <p><b>Dorset Council has set the Tax Base for Corfe Mullen with zero % change to maintain the £126.34 per band D property. This would see CMTC receiving a precept of £502,456.00.</b></p> <p>The total projected reserves at 31 March 2024 are approximately £571,634.98 which includes 4 months operating costs of £160,000 and £411,634.98 in earmarked reserves.</p> <p>These figures are dependent upon the next 3 months (1 January to 31 March 2024) expenditure and the year-end position; therefore</p>

these are approximate predictions and may increase/decrease as a result.

Based on the budget shown in Appendix 1 as follows:

The budget shows predicted income of £534,006.00 and predicted expenditure of £577,725.00 showing a net deficit of -£43,719.00. The exceptional and capital income of £4000.00 and exceptional and capital expenditure of £68,950.00, showing a net deficit of -£64,950.00. This provides a total amount of £108,669.00 that would be required from Town Council reserves if the precept set by Dorset Council at £502,456.00 was accepted.

The Committee should consider the proposed budget, particularly the exceptional and capital expenditure. However, Council should be advised that the items listed will roll over to 2025/26 if not included in the 2024/25 financial year.

In order to provide Council with an idea of cost to Taxpayers should they decide to accept the budget and increase the precept to lessen the impact to reserves, the following calculations have been made based on predicated income excluding projected additional income from Sports Pavilion lounge area:

- (1) Increase of **21.68%** would see a Band D property increasing from £126.34 to **£153.73** per annum, which is **an increase of £27.39 per annum equating to £2.28 per month**. This would see a precept of £611,125.00 and would not require any reserves to be used.
- (2) Increase of **9.73%** would see a Band D property increasing from £126.34 to **£138.64** per annum, which is **an increase of £12.29 per annum equating to £1.02 per month**. This would see a precept of £551,125.00 and would require £60,000 reserves to be used.
- (3) Increase of **5.75%** would see a Band D property increasing from £126.34 to **£133.61** per annum, which is **an increase of £7.26 per annum equating to 61p per month**. This would see a precept of £531,125.00 and would require £80,000 reserves to be used.

Due to the predicted underspend in the 2023/24 financial year, as a result of salaries underspend due to a reduced Grounds Team and additional Pavilion lounge income along with other efficiency savings, the recommendation would be to transfer £35,000 into the earmarked Pavilion Refurbishment/Rebuild project. This would replace some of the previous monies spent on Health & Safety requirements of the Pavilion during the 2022/23 financial year.

Based on the difficult decisions made in the previous three financial years when setting the budget and precept, this has put CMTC in a better position financially and better prepared for the economically challenging financial year ahead.

<p><b>Implications:</b></p>	<p>It is possible to offset any deficit by reserves and retain up to 4 months operating costs, with a minimum of 3 months required by Town Councils to hold in reserves.</p> <p>Council should be mindful of the cost-of-living crisis in 2024/25 seeing an increase in utilities particularly energy costs and Bank of England base rate impacting on mortgage rates.</p> <p>Council must be sure that the reserves are allocated appropriately and if required, ring fenced, to protect them. It is a requirement of the Annual Governance and Audit Review (AGAR) to set out the intention for any reserves held above the minimum operating costs.</p> <p>Raising the precept during a difficult year financially for Corfe Mullen residents could be received negatively.</p> <p>To not increase the precept would result in loss of Town Council reserves and subsequently affect future projects being considered, along with potential reduction of services.</p> <p>Alternative methods to protecting both precept and reserves are to implement expenditure cuts which would impact on the delivery of services within Corfe Mullen.</p>
<p><b>Recommendation:</b></p>	<p>To review the proposed budget accordingly and agree a recommendation to Full Council along with a recommendation of precept to be set, in order that any budget may be appropriately balanced between Town Council reserves and Council Taxpayers.</p>



# Draft Budget 2024-2025

Forecasted Position 2023-24

Code	Title	2023-24 Budget	Apr to 31.11.2023 Actual	Dec 2023	Jan	Feb	Mar	2023-24 TOTAL	Variance
74	Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
75	Water	250.00	694.78	0.00	0.00	700.00	0.00	1394.78	1144.78
76	Maintenance	3000.00	1067.40	0.00	250.00	100.00	500.00	1917.40	-1082.60
77	Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
99	Insurance	300.00	211.51	0.00	0.00	0.00	0.00	211.51	-88.49
106	Sheds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB TOTAL</b>		<b>3550.00</b>	<b>1973.69</b>	<b>0.00</b>	<b>250.00</b>	<b>800.00</b>	<b>500.00</b>	<b>3523.69</b>	<b>-26.31</b>

2024-25 Budget	Notes
0.00	Rent only payable by AA if entered into a Self Management Agreement
1400.00	Invoice due Feb 2024 (Invoiced twice yearly)
2500.00	Perimeter fencing, carparks/driveways, compost bays & water troughs/plumbing
0.00	
300.00	
0.00	
<b>4200.00</b>	

Code	Title	Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
82	CCLA transfers	50.00	50.00	0.00	0.00	0.00	0.00	50.00	0.00
100	Bank Charges	60.00	33.24	4.12	4.12	4.12	4.12	49.72	-10.28
101	PWLB Loan Interest	70.00	66.24	0.00	0.00	0.00	0.00	66.24	-3.76
<b>SUB TOTAL</b>		<b>180.00</b>	<b>149.48</b>	<b>4.12</b>	<b>4.12</b>	<b>4.12</b>	<b>4.12</b>	<b>165.96</b>	<b>-14.04</b>

2024-25 Budget	Notes
50.00	2 transfers on receipt of precept in May and October 2024
60.00	BACs payroll charges
0.00	
<b>110.00</b>	

Code	Title	Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
64	Insurance	700.00	634.53	0.00	0.00	0.00	0.00	634.53	-65.47
65	Rates & Utilities	4000.00	2218.84	280.91	295.00	120.00	68.00	2982.75	-1017.25
66	Repairs and Maintenance	2000.00	1294.66	0.00	0.00	0.00	500.00	1794.66	-205.34
<b>SUB TOTAL</b>		<b>6700.00</b>	<b>4148.03</b>	<b>280.91</b>	<b>295.00</b>	<b>120.00</b>	<b>568.00</b>	<b>5411.94</b>	<b>-1288.06</b>

2024-25 Budget	Notes
700.00	
3000.00	DC Rates £227+5%x10 £2383.50, water & chapel electricity
3500.00	inc Gully Clearing, repairs to brick wall & pillars at new cemetery
<b>7200.00</b>	

Code	Title	Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
58	Events and Measures	500.00	12.00	0.00	0.00	0.00	0.00	12.00	-488.00
<b>SUB TOTAL</b>		<b>500.00</b>	<b>12.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12.00</b>	<b>-488.00</b>

2024-25 Budget	Notes
500.00	Drafting of CCAP delayed, to be published during 2024/5
<b>500.00</b>	

Code	Title	Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
10	Salaries	166000.00	85259.59	10962.62	12000.00	13500.00	13500.00	135222.21	-30777.79
11	Travelling Expenses	300.00	24.30	45.50	0.00	0.00	50.00	119.80	-180.20
92	PAYE	21000.00	9539.60	1309.00	1400.00	1500.00	1500.00	15248.60	-5751.40
93	National Insurance	29000.00	14815.45	1978.60	2000.00	2100.00	2100.00	22994.05	-6005.95
95	Pension	59000.00	30228.91	3919.81	4000.00	4500.00	4500.00	47148.72	-11851.28
<b>SUB TOTAL</b>		<b>275300.00</b>	<b>139867.85</b>	<b>18215.53</b>	<b>19400.00</b>	<b>21600.00</b>	<b>21650.00</b>	<b>220733.38</b>	<b>-54566.62</b>

2024-25 Budget	Notes
169500.00	6.5% NJC & potential SCP increase
200.00	
21500.00	Grounds Team recruitment to commence in Jan 2024
34100.00	
62600.00	
<b>287900.00</b>	



General Admin		Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
28	Legal Fees	2000.00	0.00	0.00	0.00	0.00	250.00	500.00	-1500.00
29	Employment Services	1500.00	1055.00	173.00	100.00	100.00	100.00	1528.00	28.00
30	Staff Training	2500.00	1604.00	75.00	0.00	690.00	690.00	3059.00	559.00
31	Staff Professional Fees	500.00	337.00	0.00	0.00	0.00	0.00	337.00	-163.00
32	Councillor Training	500.00	179.68	0.00	60.00	0.00	152.00	391.68	-108.32
33	Insurance	1700.00	1269.06	0.00	0.00	0.00	0.00	1269.06	-430.94
34	DAPTC	1450.00	1444.56	0.00	0.00	0.00	0.00	1444.56	-5.44
35	Audit Fees	2400.00	2165.00	0.00	0.00	0.00	0.00	2165.00	-235.00
36	Meeting Room Hire	2000.00	1311.00	0.00	111.00	111.00	111.00	1644.00	-356.00
37	Advertising	1000.00	208.95	0.00	208.95	0.00	0.00	417.90	-582.10
38	Councillors Travelling Expenses	100.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.00
39	Chairman's Allowance	500.00	218.89	8.85	0.00	0.00	100.00	327.74	-172.26
40	Town Council Newsletter	6000.00	0.00	0.00	0.00	0.00	2000.00	2000.00	-4000.00
41	Publications and Subscriptions	300.00	95.00	0.00	0.00	0.00	148.50	243.50	-56.50
42	Office IT & Software	4800.00	1906.50	542.20	4041.20	41.20	41.20	6572.30	1772.30
44	Election Costs	500.00	0.00	0.00	2500.00	0.00	0.00	2500.00	2000.00
45	Miscellaneous	50.00	12.00	0.00	0.00	0.00	38.00	50.00	0.00
46	Notice Boards & Signs	1000.00	0.00	0.00	500.00	0.00	0.00	500.00	-500.00
47	Civic Expenses	1000.00	76.00	0.00	0.00	0.00	150.00	226.00	-774.00
105	Health & Safety Services	3500.00	2107.20	263.40	263.40	263.40	263.40	3160.80	-339.20
<b>SUB TOTAL</b>		<b>33300.00</b>	<b>13989.84</b>	<b>1062.45</b>	<b>7784.55</b>	<b>1205.60</b>	<b>4044.10</b>	<b>28336.54</b>	<b>-4963.46</b>

2024-25 Budget	Notes
2000.00	Pound and CMSA Sole Trustee
2120.00	SW Councils £485+5%=£509.25pa & £40+5% $\times$ 12=£504pa payroll processing. Lone working devices £59.97 $\times$ 12. Provision
2500.00	New staff training - Grounds & Office
360.00	SLCC Clerk Membership £337+5%=£353.85
2000.00	New Councillors following 2 May 2024 Elections
1400.00	
1515.00	>4.8%
2200.00	Ext £1365 & Int £800
1600.00	Small/Main hall hire charges
500.00	
500.00	
500.00	
6000.00	Potential mailings for CMNP, CC, Pavilion Consultation & APM
260.00	ICCM £95+10%=£105 ICO £35+10%=£38.50 Local Councils Update £100+10%=£110
4500.00	Microsoft £41.20+10%=£543.84pa Scribe A/Cs & Bookings £1174.8+£542.88=£1717.68pa Edge IT (Cemetery & Allotment Databases) £540.40+10%=£594.44pa Website hosting Vision ICT £436+10%=£479.60pa Emails Vision ICT 23 $\times$ £18+10%=£455.40pa gov.uk domain £65+10%=71.50pa Adobe £196.44+10%=£216.08pa ESET Security £45.82+10%= £48.11pa
13500.00	Election 2 May 2024 & potential 2 by-elections
50.00	
500.00	
1000.00	
3200.00	Peninsula £263.40pm
<b>46205.00</b>	

Grants		Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
68	Youth Centre Revenue Grant	37000.00	15007.00	7641.26	2496.00	0.00	7641.26	32785.52	-4214.48
69	CMVH	3000.00	0.00	0.00	0.00	0.00	0.00	0.00	-3000.00
73	Small Grants Programme GPC	6000.00	3050.00	3100.00	0.00	0.00	0.00	6150.00	150.00
70	Carnival Christmas Tree Project (S.137)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>SUB TOTAL</b>		<b>46000.00</b>	<b>18057.00</b>	<b>10741.26</b>	<b>2496.00</b>	<b>0.00</b>	<b>7641.26</b>	<b>38935.52</b>	<b>-7064.48</b>

2024-25 Budget	Notes
37000.00	Salaries & Lockyers Hub rental year 2 of 3. Funding for VH drop in. Any unspent monies to be returned.
50000.00	VH building works (Permission valid until 14/09/2024)
8500.00	inc warm space grant
0.00	
<b>95500.00</b>	

Office Costs		Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
48	Printing/Postage/Stationery	500.00	432.42	28.00	30.00	30.00	30.00	550.42	50.42
49	Telephone/Internet	1100.00	744.26	40.15	40.15	195.00	40.15	1059.71	-40.29
50	Copier Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	Insurance	700.00	634.53	0.00	0.00	0.00	0.00	634.53	-65.47
52	Rates	4000.00	3143.62	393.00	393.00	0.00	0.00	3929.62	-70.38
53	Repairs & Maintenance	1000.00	3.57	74.51	600.00	0.00	0.00	678.08	-321.92
54	Utilities	3500.00	883.46	205.95	300.00	450.00	300.00	2139.41	-1360.59
55	Fire and Security	1000.00	308.42	0.00	0.00	0.00	80.00	388.42	-611.58
56	Office Cleaning (inc Windows)	400.00	256.56	21.50	31.50	21.50	31.50	362.56	-37.44
57	Miscellaneous	100.00	43.16	18.00	0.00	0.00	35.00	96.16	-3.84
104	Office Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
107	Office Waste Collection	450.00	257.60	29.68	37.10	29.68	29.68	383.74	-66.26
<b>SUB TOTAL</b>		<b>12750.00</b>	<b>6707.60</b>	<b>810.79</b>	<b>1431.75</b>	<b>726.18</b>	<b>546.33</b>	<b>10222.65</b>	<b>-2527.35</b>

2024-25 Budget	Notes
650.00	
1200.00	BT £575.96+10%=£633.55pa Buzz £481.80+10%=£529.98pa
0.00	
700.00	
4150.00	£393+5%*10=£4126.50
1000.00	
2250.00	Electricity & Water
800.00	Fire alarm, extinguishers & CCTV
400.00	Cleaner £21.50x12+5%=£270.90 Windows £70pa Gully Clearing
100.00	
0.00	
405.00	DWP £31.98+5%*12=£402.95
<b>11655.00</b>	

Recreation		Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance
12	Ground Staff Building (premises Costs)	3000.00	1805.92	103.47	126.00	126.00	126.00	2287.39	-712.61
13	Public Toilets	5000.00	3293.89	429.80	450.00	372.00	450.00	4995.69	-4.31
14	PPE & Uniform	2000.00	958.71	63.23	0.00	500.00	0.00	1521.94	-478.06
15	Cleaning Materials & Supplies	2000.00	1449.72	100.90	150.00	150.00	150.00	2000.62	0.62
16	Litter & Dog Bins	1000.00	0.00	0.00	1000.00	0.00	0.00	1000.00	0.00
17	Security (Alarm & CCTV)	9500.00	5418.18	600.00	620.00	620.00	620.00	7878.18	-1621.82
18	Waste & Recycling	4600.00	2803.51	305.80	900.00	322.00	322.00	4653.31	53.31
19	Tools & Equipment	4000.00	298.62	67.48	700.00	200.00	200.00	1466.10	-2533.90
20	Contractor Costs	3000.00	11160.00	1000.00	2000.00	2000.00	2000.00	18160.00	15160.00
21	Utilities	3000.00	0.00	0.00	1500.00	0.00	1500.00	3000.00	0.00
22	Insurance	700.00	634.53	0.00	0.00	0.00	0.00	634.53	-65.47
23	Rent DC	650.00	0.00	0.00	0.00	0.00	650.00	650.00	0.00
24	Play Areas	6000.00	1508.10	0.00	250.00	250.00	250.00	2258.10	-3741.90
27	Tree Planting	200.00	0.00	0.00	0.00	0.00	100.00	100.00	-100.00
97	Telephone/Broadband/Mobiles	700.00	496.26	8.80	160.00	8.80	8.80	682.66	-17.34
98	Recreation/Sports Facility Maintenance	10000.00	3627.10	505.00	200.00	200.00	200.00	4732.10	-5267.90
116	Pavilion - Health & Safety	1000.00	856.26	0.00	150.00	0.00	0.00	1006.26	6.26
121	Pavilion - Utilities	15000.00	4608.38	272.96	750.00	1100.00	750.00	7481.34	-7518.66
122	Pavilion - Professional Fees	1000.00	0.00	0.00	0.00	0.00	0.00	0.00	-1000.00
123	Pavilion - Cleaning & Supplies	9000.00	4884.67	569.29	600.00	600.00	600.00	7253.96	-1746.04
	Pavilion - Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
124	Pavilion - Maintenance	5000.00	8806.34	0.00	300.00	200.00	200.00	9506.34	4506.34
<b>SUB TOTAL</b>		<b>86350.00</b>	<b>52610.19</b>	<b>4026.73</b>	<b>9856.00</b>	<b>6648.80</b>	<b>8126.80</b>	<b>81268.52</b>	<b>-5081.48</b>

2024-25 Budget	Notes
2500.00	Fire Ext £17.47+10%*12= £230.64 Cleaning £21.50+5%*52=£1173.90 Maintenance Gully clearing
5500.00	Cleaner £372+5%*12=£4687.20 Maintenance & supplies
2000.00	New starters
2500.00	
1000.00	Replacements with recycling facility
9750.00	K9 Patrol £680+10%*12=£8976 K9 keyholder £250+10%=£275 CCTV & Intruder Alarm maintenance
4700.00	DWP £329.37+5%*12=£4150.08 & waste clearance
2000.00	
25000.00	BCP sports pitch maintenance and grass cutting
3000.00	Invoiced by Scouts no invoices received to date
700.00	
650.00	
15000.00	inc Contingency
100.00	
755.00	BT £575.96+10%=£633.55pa Mobile £8.80+10%*12=£116.16
10000.00	inc tennis courts surfacing repairs, soakaway
1500.00	Fire Ext £96.30+10%=£105.93 Fire Maintenance £140+10%=£154 Boiler Service £245+10%=£269.50 PAT Testing £295+10%=£324.50 Legionella £350
8500.00	Gas £2954.39pa Electric £3613.08pa Water £662.16pa
500.00	
8800.00	Routine cleaning £602x12+5%=£7585.20 Window Cleaning 7x£25.5=£178.50 Supplies
500.00	DWP £31.42+5%*12=£395.89
7000.00	Gully clearing
<b>111955.00</b>	

Street Lighting & Furniture		Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance	2024-25 Budget	Notes
81	Street Lighting & Furniture	3000.00	1917.69	213.42	65.00	65.00	305.00	2566.11	-433.89	5000.00	Streetlight energy & repairs at Rec car park, Towers Way, Wayman and Pine Roads, replacement benches. LED.
<b>SUB TOTAL</b>		<b>3000.00</b>	<b>1917.69</b>	<b>213.42</b>	<b>65.00</b>	<b>65.00</b>	<b>305.00</b>	<b>2566.11</b>	<b>-433.89</b>	<b>5000.00</b>	
Vehicle & Fuel		Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance	2024-25 Budget	Notes
59	Road Tax	350.00	320.00	0.00	0.00	0.00	0.00	320.00	-30.00	500.00	
60	Insurance	1500.00	1441.16	0.00	0.00	0.00	0.00	1441.16	-58.84	2000.00	
61	Vehicle Fuel	1500.00	973.00	153.10	150.00	150.00	150.00	1576.10	76.10	1600.00	
62	Vehicle Maintenance	1000.00	1993.43	0.00	0.00	0.00	0.00	1993.43	993.43	1500.00	
63	Plant Maintenance	2000.00	0.00	129.23	300.00	300.00	300.00	1029.23	-970.77	1500.00	
103	Equipment Fuel	700.00	226.96	22.26	50.00	50.00	50.00	399.22	-300.78	400.00	
<b>SUB TOTAL</b>		<b>7050.00</b>	<b>4954.55</b>	<b>304.59</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	<b>6759.14</b>	<b>-290.86</b>	<b>7500.00</b>	
<b>TOTAL EXPENDITURE</b>		<b>474680.00</b>	<b>244387.92</b>	<b>35659.80</b>	<b>42082.42</b>	<b>31669.70</b>	<b>43885.61</b>	<b>397935.45</b>	<b>-76744.55</b>	<b>577725.00</b>	
Income: Allotments											
4	Allotment Rents	0.00	369.07	8.08	10.00	0.00	0.00	387.15	387.15	1500.00	
<b>SUB TOTAL</b>		<b>0.00</b>	<b>369.07</b>	<b>8.08</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>387.15</b>	<b>387.15</b>	<b>1500.00</b>	
Income: Bank Interest											
3	Bank Interest	1500.00	16440.33	2200.00	2200.00	2200.00	2200.00	25240.33	23740.33	12000.00	£2k x 12
<b>SUB TOTAL</b>		<b>1500.00</b>	<b>16440.33</b>	<b>2200.00</b>	<b>2200.00</b>	<b>2200.00</b>	<b>2200.00</b>	<b>25240.33</b>	<b>23740.33</b>	<b>12000.00</b>	
Income: Booklet Sales											
7	Booklet/Leaflet Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>SUB TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Income: Cemetery											
2	Cemetery Fees	4500.00	7317.00	120.00	120.00	120.00	120.00	7797.00	3297.00	5000.00	
<b>SUB TOTAL</b>		<b>4500.00</b>	<b>7317.00</b>	<b>120.00</b>	<b>120.00</b>	<b>120.00</b>	<b>120.00</b>	<b>7797.00</b>	<b>3297.00</b>	<b>5000.00</b>	
Income: FOI											
6	FOI	0.00	0.00	0.00	0.00	0.00	0.00	120.00	120.00	0.00	
<b>SUB TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120.00</b>	<b>120.00</b>	<b>0.00</b>	
Income: Other											
8	Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
9	Village hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
102	VAT Reclaim	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>SUB TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
Income: Precept											
1	Precept	502456.00	502456.00	0.00	0.00	0.00	0.00	502456.00	0.00	502456.00	
<b>SUB TOTAL</b>		<b>502456.00</b>	<b>502456.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>502456.00</b>	<b>0.00</b>	<b>502456.00</b>	
Income: Recreation Ground											
5	Recreation	100.00	0.00	0.00	50.00	0.00	0.00	50.00	-50.00	50.00	
118	Pitch Fees	5000.00	4596.00	244.00	200.00	200.00	200.00	5440.00	440.00	5500.00	
119	Tennis Court Fees	5000.00	6436.00	277.00	250.00	250.00	1630.00	8843.00	3843.00	6500.00	
133	Cricket Fees	0.00	931.50	0.00	0.00	0.00	0.00	931.50	931.50	1000.00	
135	Pavilion Lounge Hire	0.00	9187.50	825.00	1650.00	1350.00	1500.00	14512.50	14512.50	0.00	
<b>SUB TOTAL</b>		<b>10100.00</b>	<b>21151.00</b>	<b>1346.00</b>	<b>2150.00</b>	<b>1800.00</b>	<b>3330.00</b>	<b>29777.00</b>	<b>19677.00</b>	<b>13050.00</b>	
<b>TOTAL INCOME</b>		<b>518556.00</b>	<b>547733.40</b>	<b>3674.08</b>	<b>4480.00</b>	<b>4120.00</b>	<b>5650.00</b>	<b>565777.48</b>	<b>47221.48</b>	<b>534006.00</b>	
<b>Net Surplus/Deficit</b>									<b>123966.03</b>	<b>-43719.00</b>	

Exceptional and Capital expenditure	Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance	2024-25 Budget	Notes	
80	PWLB Loan Repayments	5076.00	5075.67	0.00	0.00	0.00	0.00	5075.67	-0.33	0.00	
85	Plant Replacement	2000.00	0.00	0.00	0.00	0.00	0.00	0.00	-2000.00	1000.00	
91	Trailer for Groundstaff Team	0.00	2150.00	0.00	0.00	0.00	0.00	2150.00	2150.00	600.00	Accessories (ramp & mesh sides)
109	Cricket Fence and Nets	2000.00	140.00	0.00	0.00	0.00	1140.00	1280.00	-720.00	2000.00	Replacement posts if damaged
111	Tree Survey	0.00	4895.00	0.00	0.00	0.00	0.00	4895.00	4895.00	0.00	
112	Recreation Ground Pit Area	2000.00	3240.00	0.00	0.00	2000.00	0.00	5240.00	3240.00	4500.00	Contractor ongoing maintenance twice pa
113	Office Porch	6000.00	0.00	0.00	0.00	0.00	10796.00	10796.00	4796.00	0.00	
114	Neighbourhood Plan	0.00	271.70	0.00	0.00	0.00	0.00	271.70	271.70	0.00	Residual balance at year end to be C/Fwd. NP paused to recommence following May 2024 elections
115	Remembrance Sunday	1000.00	266.32	0.00	54.00	0.00	0.00	320.32	-679.68	350.00	
117	CIL Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	Outdoor gym equipment Rec - possible grant funding
127	Kings Coronation	1000.00	1066.76	0.00	0.00	0.00	0.00	1066.76	66.76	0.00	
128	Replacement Laptop	800.00	665.83	0.00	0.00	0.00	0.00	665.83	-134.17	0.00	
129	Replacement Vehicle	12000.00	0.00	0.00	0.00	0.00	12000.00	12000.00	0.00	0.00	
130	Civic Regalia	1000.00	972.80	0.00	0.00	0.00	0.00	972.80	-27.20	2500.00	Mayor pendant, Consort pin, Vice-Chair pin and past mayor pin
131	Website Redesign	5000.00	0.00	0.00	0.00	0.00	5000.00	5000.00	0.00	0.00	
132	Old Cemetery Driveway	10000.00	0.00	0.00	4465.00	0.00	0.00	4465.00	-5535.00	0.00	
	Commemorate Flag Pole	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00	
	D-Day 80th Anniversary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	Library garden
	Bus Shelters	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11000.00	£9000 1 x standard, £11000 1 x living roof (inc installation & delivery) - Phased programme over 2 financial years
	Road safety Measures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7500.00	Henbury pedestrian barrier, crossings at Lockyers Rd, Blandford Rd & Wareham Rd
	Recreation Ground Fence	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6000.00	Adjacent to Wimborne Rd
	Dropped Kerb Programme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	X 5 - Phased programme over 5 financial years
	Tree Survey Remedial Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8000.00	All sites - phased programme over 2 financial years (59 trees require works)
	Additional CCTV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2000.00	Office/Pavilion
	<b>SUB TOTAL</b>	<b>47876.00</b>	<b>18744.08</b>	<b>0.00</b>	<b>4519.00</b>	<b>2000.00</b>	<b>28936.00</b>	<b>54199.08</b>	<b>6323.08</b>	<b>68950.00</b>	

**Income: Exceptional and Capital**

78	CIL Receipts	4000.00	6261.60	0.00	0.00	0.00	0.00	6261.60	2261.60	4000.00	
79	S.106 Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
120	Neighbourhood Plan Grant Funding	0.00	5256.87	-7400.00	0.00	0.00	0.00	5256.87	5256.87	0.00	
126	Refundable Damage Deposit	0.00	-150.00	0.00	0.00	0.00	0.00	-150.00	-150.00	0.00	
	<b>SUB TOTAL</b>	<b>4000.00</b>	<b>11368.47</b>	<b>-7400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11368.47</b>	<b>7368.47</b>	<b>4000.00</b>	

									<b>-1045.39</b>	<b>-64950.00</b>
--	--	--	--	--	--	--	--	--	-----------------	------------------

	<b>TOTAL SURPLUS/DEFICIT</b>								<b>-125011.42</b>	<b>-108669.00</b>
--	------------------------------	--	--	--	--	--	--	--	-------------------	-------------------

Total predicted Expenditure	646675.00
Total predicted Income (Less Precept)	35550.00
<b>Total predicted required Budget</b>	<b>611125.00</b>