



CONFIDENTIAL

NOTICE OF NEXT COUNCIL MEETING

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of... **EXTRA-ORDINARY STAFFING COMMITTEE**

Time... **18:30**

Date... **TUESDAY 19 NOVEMBER 2024**

Place... **SMALL HALL, CORFE MULLEN VILLAGE HALL, TOWERS WAY**

A handwritten signature in blue ink, appearing to read 'Duncan Sowry-House'.

Cllr Duncan Sowry-House
Chair/Mayor of the Council
13 November 2024

Councillors will be **CONFIDENTIALLY** discussing all the items listed on the agenda below.

AGENDA

- SS 24/12 To Receive and Accept Apologies for Absence** (LGA 1972 s85 (1))
- SS 24/13 To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- SS 24/14 Paper A - To Approve minutes of meeting held on 30 July 2024** LGA 1972, sch 12, para 41
- SS 24/15 Verbal - To Note Update on Recruitment of Community Engagement & Support Officer** – Chair and Clerk
- SS 24/16 Matters for Forthcoming Agendas** No decisions can be taken¹
- Terms of Reference
 - Scheme of Delegation
 - Recruitment Process
 - Clerk's Annual Appraisal
- SS 24/17 To Agree a date and time for the next meeting** – Thursday 12 December 2024 at 10:00 in the Council Offices, Towers Way, Corfe Mullen.

¹ Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

SS 24/18 Close of meeting