



CORFE MULLEN TOWN COUNCIL  
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**Minutes Of The Community Services Committee held on Tuesday 11 August 2020 at  
2.30pm on Zoom online**

**Present:**                    **Councillors**  
S Jefferies (Chair)  
M Barron  
P Holland  
J Lortie  
D Mattocks  
P Purvis  
D Sowry-House (Mayor)

**In Attendance:**    Nicola Gray (Town Clerk)

**CS 20/01    To Receive and Accept apologies for absence (LGA 1972 s85 (1))**

Apologies were received and accepted from Cllr A Craven.

**CS 20/02    To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interests.

**CS 20/03    To Approve minutes of meeting held on 10 March 2020** LGA 1972, sch 12, para 41

The minutes of the meeting held on 10 March 2020 were approved.

**CS 20/04    To Approve Accounts for Payment**

**A**

It was **RESOLVED** to approve the Accounts for Payment.

**CS 20/05    To Consider revision of arrangements for Parish Tour**

**B**

Members considered the report in respect of the arrangements for the Parish Tour.

It was **RESOLVED** that Councillors would carry out the tour under the organisation of Councillor Jefferies who would email out dates, times and information of areas within the parish to be looked at.

**CS 20/06 To Consider the following items relating to the Allotments: -**

**C**

**Individual Sheds**

Members considered and discussed at length the report previously circulated.

It was **RESOLVED** to allow sheds on allotments to a maximum size of 8'x6', purchased by the Council and charged to a maximum of £350 per shed and up to £100 per base if supplied by the Council as paving slabs or purpose built plastic base, as per the report. Plot holders may install their own paving slab or plastic base. Installation of sheds would be carried out by the Grounds Staff Team, with plot holders permitted to assist if they wish. A maximum of 10 sheds per year would be permitted. Maintenance of sheds would be the responsibility of plot holders with exterior painting to be from a set colour scheme, details of which to be held in the Town Council office.

**Polytunnels and Structures**

It was **RESOLVED** to allow polytunnels up to a maximum size of 10'x12' and 6' in height which are propriety not homemade.

It was **RESOLVED** the Clerk would ask a planning officer to attend the allotments and provide opinion as to whether any of the existing structures were in breach of planning. Once the opinion was received the tenancy agreement should be altered to specify the allowed structure sizes, and all plot holders advised accordingly.

It was **RESOLVED** to carry out six monthly inspections to ensure compliance of both the sheds and other structures in accordance with these resolutions and any planning advice given.

**Communal Shed**

It was **RESOLVED** the Clerk to obtain 3 quotes for repair of the communal shed and report back to the next meeting.

**Compost toilet**

It was **RESOLVED** the Clerk to liaise with the Allotment Association for their consideration on taking over the compost toilet cost and maintenance. If they declined the opportunity the toilet would be removed form site.

**Request for Compensation**

It was **RESOLVED** to decline the application for compensation as there was no clear evidence that the plants would have survived if they had been planted at the allotments given they had been planted at the plot holders home garden and died.

**CS 20/07 To Consider fence at Towers Way area**

**D**

Members considered the previously circulated report.

It was **RESOLVED** the fence and hedge at Towers Way amenity area are not replaced in the current financial year and standard maintenance be carried out until a budget can be identified for works to be done.

**CS 20/08 Tree Planting Scheme** **E**

Members considered the recommendation from Full Council on 28 July 2020 for the Community Services Committee to carry out a scoping exercise for tree planting.

It was **RESOLVED** the Clerk would produce A3 colour plans of the parish to enable members to consider areas throughout the parish for ownership identification where trees may possibly be planted.

**CS 20/09 Updates on the following:** **F**

**Henbury Play Area**

The Clerk noted the previously circulated report and advised the final sections of jungle mulching would be laid over the coming week. In addition, the Grounds Staff would cut back the vegetation and Covid-19 signs would be put up, with the play area being opened by 15 August 2020.

**Recreation Ground Toilets**

The Clerk noted the content of the previously circulated report with cleaning in place. Cllr Jefferies noted a member of the public had advised the toilet had been closed due to no paper towels, toilet paper or soap and the Clerk noted it may be a mistaken interpretation of the notice advising the toilets only had hand sanitiser, no soap or paper towels. The Clerk would check and report back to members.

**Finger Posts**

The Clerk noted the information from Cllr Mattocks included within the previously circulated report. Cllr Mattocks expanded on the information by advising members that in addition to his own involvement, the work was also being carried out by volunteers from "Men's Shed" organisation and HMP. However, both organisations remained in lockdown, so work had not progressed as quickly as hoped but was ongoing.

Cllr Purvis provided an update on Waterloo Valley noting Dorset Council had been out and cleared all the drains, along with preparations for road markings being laid down. The news was welcomed by members.

**CS 20/10 To Note Dog Warden Report for March 2020** **G**

The Clerk advised the Dog Warden had recommenced duties on 27 July 2020.

The report was **NOTED**.

**CS 20/11 Matters for Forthcoming Agendas** No decisions can be taken<sup>1</sup>

- Bi-annual Footpath inspection – preparatory work to be carried out with maps of the footpaths/rights of way/bridleways being collated from the office, with a checklist to be sent out to members and the matter would be included on the next Full Council Agenda.
- Road Resurfacing – the identification of roads within the parish which require resurfacing for reporting from the Town Council to Dorset Council.

<sup>1</sup> Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

**CS 20/12 To Agree a date and time for the next meeting** – the date and time of the next meeting will be 2.30pm on Tuesday 8 September 2020 via Zoom.

*Signed as a correct record of the meeting.....*

*Date .....*

DRAFT

Initials .....