



**Minutes Of The Community Services Committee held on Tuesday 8 September 2020 at 2.30pm on Zoom online**

**Present:** **Councillors**  
S Jefferies (Chair)  
M Barron  
P Holland  
J Lortie  
D Mattocks

**In Attendance:** Nicola Gray (Town Clerk)

**CS 20/13 To Receive and Accept apologies for absence (LGA 1972 s85 (1))**

Apologies were received and accepted from Cllr A Craven, Cllr P Purvis and Cllr Sowry-House.

**CS 20/14 To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interests.

**CS 20/15 To Approve minutes of meeting held on 11 August 2020** LGA 1972, sch 12, para 41

The minutes of the meeting held on 11 August 2020 were approved.

**CS 20/16 To Approve Accounts for Payment**

**A**

It was **RESOLVED** to approve the Accounts for Payment.

**CS 20/17 To Consider suggestions made in respect of the Parish Tour**

**B**

Members considered the report in respect of the suggestions received from the Parish Tour. Cllr Jeffries confirmed she has sent out a further update just before the meeting. The Clerk had provided some updates on some of the items within the report and confirmed she would liaise with the Head Groundsman over the complete list of items and return to Community Services with information on budget and action taken. Cllr Jeffries noted she would like to meet with the Head Groundsman herself to specifically discuss the hedgerow at Towers Way.

Cllr Holland noted the lighting at the skate park and offered to carry out some scoping on requirements and costs.

Cllr Holland further noted the flooding issue at the cemetery.

It was **RESOLVED** that the Clerk and Head Groundsman would discuss the listed items and report back to Community Services with a progress update and further discussion by Community Services.

**CS 20/18 To Consider installing a Dog Drinking Fountain at The Recreation Ground Verbal**

The Clerk noted the consideration had been raised by Cllr Harrison and she had been in touch with the trustees of Slades Farm where it had been seen. No communication had been received yet.

It was **RESOVLED** the Clerk would provide a further update on the dog drinking fountain at a future Community Services Committee meeting.

**CS 20/19 To Note the Dog Warden Report for August 2020 D**

The report was noted.

**CS 20/20 To Resolve to exclude members of the press and public – Confidential Session**

**RESOLVED** that under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting as publicity would be prejudicial to the public interest because of the nature of the business to be transacted.

**CS 20/21 To Consider and Approve quotes for work to the Communal Shed at the Allotments F**

The committee discussed the state of repair of the communal shed and considered the advice received from the companies who had quoted for repairs and noted the advice was to remove the shed due to its state of repair being potentially dangerous.

It was **RESOVLED** to disassemble the communal shed at the allotments for safety reasons and for further consideration to be given to the needs for a replacement, including the budget requirement at a later meeting, with the allotment association to be informed.

**CS 20/22 Matters for Forthcoming Agendas No decisions can be taken<sup>1</sup>**

- An update on the road resurfacing within the parish.
- Consideration of provision of communal shed at the allotments.

**CS 20/23 To Agree a date and time for the next meeting – the date and time of the next meeting will be 6.45pm on Tuesday 13 October 2020 via Zoom.**

*Signed as a correct record of the meeting*.....

*Date* .....

<sup>1</sup> Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)