

**Minutes of the Meeting of the Sole Trustee (Corfe Mullen Town Council)  
of Corfe Mullen Youth Trust held on Tuesday 7 March 2023 at 17:30 in the Main Hall of  
the Village Hall**

**Present:**                   **Councillors**  
D Sowry-House (Chairman)  
A Craven  
D Everett  
A Holland  
P Holland  
B Honeyman  
J Lortie  
P Purvis

**In Attendance:**       Catherine Horsley (Town Clerk)  
Rachel Virrill (Deputy Town Clerk) (minute taker)  
Nigel Christopher (Senior Youth Support Worker)

The Chairman welcomed Nigel Christopher to the meeting and introductions were made.

**1. To Note Apologies for Absence**

Apologies for absence were received from Cllrs Howard, Mattocks, Stennett and Harrison who all had personal commitments. Cllrs Jefferies and Neil were unable to attend due to prior arrangements.

**2. Paper A - To Approve minutes of meeting held on 28 June 2022**

The minutes of the meeting held on 28 June 2022 were **APPROVED**.

**3. Verbal – Youth Club Update provided by the Senior Youth Support Worker**

The Senior Youth Support Worker provided a verbal update as follows:

- Since September 2022, the Youth Club had welcomed more than 1700 members, made up of young people in school years 7, 8 and 9. This included senior helpers who volunteered during the sessions as part of their Duke of Edinburgh Award.
- 85 young people took part in 2022 summer activities which included trips to Thorpe Park, ice skating, Dorset water park, Splashdown, paddle-boarding and paintballing. These activities were part-funded by a successful grant application made through Round 3 of the Dorset Council Youth Fund. Further trips to Thorpe Park were being planned for the Easter school holidays.
- Meeting held with the new Headteacher of Lockyer's Middle School, which was very positive.
- Senior Youth Support Worker advised that he intended to retire at the end of the academic year and summer activities in 2023.

Cllr Sowry-House thanked all members of Youth Trust staff for doing such a fantastic job. Hearing the successes of the Youth Club provided context to the importance of the Council providing a grant to enable the good work with the young people of Corfe Mullen to continue.

The update was **NOTED**.

*The Chairman thanked Nigel for attending the meeting, who then left to open the Youth Club.*

#### **4. Paper B - To Note Financial Position of the Charity up to 28 February 2023**

The Deputy Clerk presented the report, noting the financial position of the Youth Trust up to 28 February 2023. The Q4 grant payment from the Town Council was due by 31 March 2023.

The draft financial year accounts up to 28 February 2023 were **NOTED**.

#### **5. Paper C - To Note Update on Grant Application**

The Deputy Clerk presented the report, noting two grants had been successful since September 2022; Dorset Council Community and Culture Project Fund Round 4 awarded £2834.00 matched funding, and the Dorset Police & Crime Commissioner Op Relentless Community Fund awarded £1273.44.

Both grants were being used towards reducing anti-social behaviour in Corfe Mullen by providing two drop-in sessions per week at Corfe Mullen Village Hall, held on Tuesday's and Friday's from 3:30pm-5:30pm and outreach work.

Since 10 January 2023, the drop-in sessions had welcomed more than 200 young people, which had seen a noticeable reduction in anti-social behaviour in the Towers Way green space on drop-in days and non-drop-in days.

Members discussed the success of the drop in sessions and noted further grants should be pursued in order to continue with the Village Hall drop-in sessions.

The update was **NOTED**.

#### **6. Paper D - To Note Staffing Update**

The Clerk provided an update on current Youth Trust staff salaries, noting the JNC Youth and Community Workers Local Government Association had agreed to the National Employers' pay offer of a £1,925 increase on all pay points and a 4.04% increase on allowances effective from 1 September 2022. The increase would be backdated to be included in Month 12, March 2023 payroll.

It was agreed to **APPROVE** pay points based on National Employers Pay Offer as follows:

- Increase for the Youth Support Workers on SCP8 to £22,874 pa, FTE.
- New Youth Support Worker on SCP7 to £22,196 pa, FTE increasing to SCP8 £22,874 pa, FTE on completion of level 2 youth work qualification.
- Senior Youth Support Worker on SCP17 to £31,216 pa, FTE.

The Clerk provided an update on the retirement of the Senior Youth Support Worker at the end of the academic year and summer activities, recommending consideration should be given to recruiting a replacement to ensure continuity for the Youth Trust, youth club and the young people in Corfe Mullen. Members agreed for a job description and specification to be drafted and presented at the next meeting for approval.

The update was **NOTED**.

**7. Matters for Forthcoming Agendas**

There were no matters for forthcoming agendas.

**8. To Agree a date and time for the next meeting**

The next meeting will be scheduled as and when required.

**9. Close of meeting**

The meeting closed at 18.00.

*Signed* ..... *Date* .....

DRAFT