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Minutes of the COMMUNITY SERVICES COMMITTEE held at the Village Hall, Corfe Mullen on Tuesday 10th March 2020 commencing at 19:30 hrs**Present:** - Chairman – Cllr Jefferies

Cllrs	P Holland	Lortie	Sowry-House
	Honeyman	Mattocks	

Officers in attendance: Katrina Blee (Clerk) and Claire Gamble (Assistant Clerk).

Also in attendance: Cllrs Harrison, A Holland and Howard

PUBLIC DISCUSSION PERIOD

The Chairman reminded everyone present that this meeting would be broadcast live to the internet and would be capable of repeated viewing.

There was one member of the public present.

19/458 Apologies for Absence

Apologies for absence were received from Cllrs Barron and Craven

19/459 Declarations of Interest

There were no declarations of interest.

19/460 Minutes

The minutes of the meeting held on 11th February 2020 were approved

Nem Con.

19/461 Accounts for payment

The following accounts were agreed for payment:

TOWN COUNCIL ITEMS		
IB	Idverde - tree works at cemetery and Springdale	348.00
IB	Logik Copying - quarterly copy charge	48.38
IB	Goldi-Locksmith - repair to locks at office after break-in (retrospective)	140.00
IB	Arco - De Walt safety boots groundsman	88.58
IB	HMRC - PAYE/NIC Month 12	2553.66
IB	DCPF - Superannuation Month 12	3235.56
IB	Month 12 Salaries	8736.92
IB	Goldi-Locksmith - office locks upgrade	583.00
IB	R Evetts - office window cleaning	9.00
dd 25.03.20	Chubb - fire extinguisher rental g'staff bldg. March	18.04
dd 11.03.20	Dorset Council - empty/clean 23 gullies	408.00
dd 09.03.20	UK Fuels - fuel	74.84
dd 18.03.20	Buzz Connect - office telephone	35.82

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card 20.02.20	Amazon - bolt cutters	40.44
	TOTAL	16320.24

Nem Con.

19/462 Dog Warden Reports

The dog warden's report for February was noted.

19/463 Outside Toilets at Recreation Ground

The Clerk had been asked towards the end of 2019 to seek solutions from a builder for a modest extension to the current toilets to provide improved facilities and additional cubicles.

Discussions have since taken place regarding the possibility of a major project to enhance facilities at the pavilion, therefore it was agreed that any proposed works to the toilets be deferred for discussion at the Committee's September meeting.

Nem Con.

19/464 Shed and Green houses at the Allotments

Corfe Mullen Allotments Association had previously asked the Council if holders could erect, if they wished, either a shed or greenhouse on their plot. As the site lies within the green belt the Clerk sought advice from the Planning Department.

The advice received is that the Council could install sheds or greenhouses on plots under permitted development which is permissible as it is a local authority as defined in the Town & Country Planning Act. Alternatively, each individual plot holder would need to apply for planning permission for one on their plot, outlining its exact location.

If the Council chose the first option, the sheds and greenhouses would be installed at the Council's cost and would remain its property (and stay with the plot). This would obviously be very costly if done on all plots, however the cost would be reduced if the Council only put up a shed or greenhouse when requested.

A future tenant would have to accept that there is one on their plot. The Council could make the tenant responsible for the structure's maintenance, but any replacement would have to be at the Council's cost.

Under the second option, if tenants applied for planning permission for a shed or greenhouse on their plot, then when they vacate the plot, they would have to remove the structure, or sell to the incoming tenant, if there is one.

It was felt that option 2 could be highly problematic and it was therefore agreed that the Clerk should prepare a report to take to Full Council to recommend the provision of either a shed or greenhouse on individual plots by request. Any structure provided would be 6' x 4' and of the same style and on the same position in each plot. Due to the cost the Council would only be able to install

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these gradually, perhaps 10 per year, and a waiting list for requests would therefore need to be created.

Nem Con.

19/465 Tree Planting

Standing orders were suspended so that Cllr Howard could join the meeting for this item.

It was agreed to recommend to Full Council a programme of tree planting, this will include commemorative planting as part of the VE day celebrations at The British Legion and the local schools. In addition, smaller whips could be planted in recognition of each child born in the parish, this would involve optional registration by the parents.

The Woodland Trust can donate some trees and in addition £1200 has already been budgeted for tree planting. Suitable areas would need to be identified and in respect of highways the Town Council would remain responsible for the trees.

Nem Con.

19/466 Living Christmas Tree at Windgreen

The Carnival Committee representative has confirmed that it would be delighted if the Council were to plant a living tree at Windgreen, suitable for use with their Christmas tree lights.

The Clerk has received agreement in principle from Dorset Highways, subject to detailed approval by Dorset Council's Tree Officer.

It was agreed to recommend to Full Council that the provision of a 3.5-4m permanent Christmas tree costing approximately £1000 plus delivery and installation should be approved.

Nem Con.

19/467 Finger Post Restoration

The Clerk provided estimated costs for refurbishing the four finger posts within the parish.

It was agreed to recommend to Full Council that the restoration work is carried out at an estimated cost of £4,700.

The Clerk will apply for grant funding from the CPRE as recommended by the fingerpost restoration coordinator.

Nem Con.

19/468 Correspondence from Swanage Town Council

Standing orders were suspended so that Cllr Howard could join the meeting for this item.

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A request from Swanage Town Council to write to Dorset Clinical Commissioning Group and Dorset Health Scrutiny regarding the A&E provision at Poole Hospital, urging for an 'A&E Local' unit to be set up there.

Cllr Howard clarified that an A & E service will continue at Poole Hospital, but that critically injured patients will be looked after at Royal Bournemouth Hospital. It was therefore agreed that it would not be necessary to support this request.

Nem Con.

19/469 Verbal report on recent meeting with Dorset Highways

The Clerk reported on a meeting that had taken place on 4th March as follows: -

Dropped Kerbs	With funding from Dorset Council and the Town Council it is hoped that 8-10 dropped kerbs can be installed during 2020-2021, the Wareham Road to be prioritised for these.
Christmas Tree	As reported above, permission has been given in principle for a living Christmas tree on Dorset Council land at Windgreen.
Tree Planting	Positive response to planting trees on Dorset Council land but this would have to be under licence to cultivate and the trees would remain the responsibly of the Town Council.
Gritting	It was confirmed that following a change in the gritting priority routes Hanham Road, Hillside Road between Henbury View Road and Heckford Road, Henbury View Road and Heckford will all be gritted if snow is forecast.
Street Name Signs	Where these have deteriorated, due to severe budget constraints they will only be replaced if it is an absolute priority, e.g. if one on the other side of the road is in good condition, the one in poor condition would not be replaced. The Town Council is encouraged however to continue to report those which need replacement, and these will be assessed on a case by case basis. However, as an alternative, and where feasible, the Town Council could fund full replacement or a vinyl overlay.
Mandatory Road Signs	These are the responsibility of Dorset Council, however again those in poor condition will only be replaced if necessary, e.g. if completely illegible, or damaged badly. The Town Council is encouraged however to continue to report those which need replacement, and these will be assessed on a case by case basis.
Lengthsman	If the Town Council wished to employ a lengthsman it could request that the scheme is reinstated by Dorset Council and that any lengthsman employed could tap into highways training provided to Dorset Council staff. Unlike the previous scheme, however, Dorset Council would be unable to provide any funding for the Lengthsman Scheme.
Hillview Roundabout	Dorset Council has accepted that the position of the roundabout spot was incorrectly reinstated after resurfacing and is considering a corrected design, however this may take some time to action.
Country lanes	Working in liaison with Cllr Purvis, Dorset Council have agreed to continue the work on traffic calming measure, ditch clearance and grip reinstatement.

19/470 Items of Information and Matters for Forthcoming Agendas

- a) CMSA – At a recent meeting of CMSA the lease renewal was discussed with clubs worried about not knowing what is going to happen. The Clerk and Cllr Sowry-House reminded members that the Council had had an initial meeting with the CMSA and there is no further news at this stage, first the Council needed to consider its options, and will be working with a consultant to review the facilities at the recreation ground. As soon as the Town Council can share its thinking with the CMSA it will do so., although this may not be until autumn 2020 at the earliest.
- b) Weed ripping – this was halted due to the wet weather, but the team will return, and members are asked to report any outstanding areas to the Clerk so that these are not missed.
- c) Bulb Planting – Cllr Sowry-House asked that an item be added to a future agenda to discuss a possible commemorative bulb planting scheme around the parish.
- d) Football Pitches – Due to weather conditions a request had been received to extend provision of pitches to the end of May. This was agreed in principle, subject to the Head Groundsman confirming that this was practical, and that the Cricket Club can accommodate this and would be happy to share the pavilion.

Nem Con.

- e) Speed Indicator Device Project – Dorset Council has now advised that three possible locations need to be surveyed at a cost of £600 + VAT: It was agreed to ask Full Council to approve this expenditure.

Nem Con.

- f) Hedge at Towers Way – Following a meeting between Cllr Jefferies and a local environment expert at the site, it was agreed that this will be looked at again on the July tour of sites.

Nem Con.

19/471 Date and time of the next meeting

The date and time of the next meeting was confirmed as Tuesday 12th May 2020 at 19:45h hrs (*time subject to change*).

The meeting closed at 21:20pm.