



**Minutes of the Meeting of Finance & Administration Committee held at 19:00  
on Tuesday 8 October 2024 in the small hall of the Village Hall**

**Present:** **Councillors**  
J Lortie (Chair)  
S Florek  
L Hardy  
V Papilio  
D Sowry-House

**In Attendance:** Rachel Virrill (Deputy Town Clerk)  
Daryl Pearce (Deputy Town Clerk – Minute taker)

**Public Participation**

There were no members of the public present.

**FA 24/26 To Receive and Accept apologies for absence (LGA 1972 s85 (1))**

Apologies for absence were received and accepted from Cllr Craven who was unwell. Cllr Joyce was not present.

**FA 24/27 To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interest.

**FA 24/28 Paper A - To Approve minutes of meeting held on 9 July 2024** LGA 1972, sch 12, para 41

The minutes of the meeting held on 9 July 2024 were **APPROVED**.

**FA 24/29 Paper B - To Approve Accounts for Payment**

The accounts for payments totalling £41,388.10 were **APPROVED**.

**FA 24/30 Paper C – To Note the Budget Monitoring Reports for the quarter ended 30 September 2024**

Members **RECEIVED** and **NOTED** the budget monitoring report for the quarter ending 30 September 2024.

**FA 24/31 Paper D – To Review and Approve Fund Transfers**

The fund transfers were **APPROVED**.

**FA 24/32 Paper E - To consider Small Grants Programme Applications**

The Chair presented the report, noting the budget of £8500 for the Small Grants Programme in the 2024/25 financial year.

It was noted the report should read Corfe Mullen Food Bank had received a small grant of £150 from the Town Council in the 2023/24 financial year, rather than St Nicholas Church.

Organisation	Requested £	Recommended to Full Council £
Corfe Mullen Foodbank	£536.10	<b>£536.10</b>
Corfe Mullen United Juniors Football Club	£1700.00	<b>£850.00</b>
Vision Wimborne Dial-a-ride	£250.00	<b>£250.00</b>
Corfe Mullen Home Watch	£2750.00	<b>£1000.00</b>
Planet Wimborne	£200.00	<b>£200.00</b>
Legs & Company Leg Club	-	<b>£2000.00</b>
Victim Support	£200.00	<b>£200.00</b>
Women's Institute (WI)	£300.00	<b>£200.00</b>
Mosaic	£600.00	<b>£600.00</b>
Corfe Mullen Carnival	£3415.00	<b>£1000.00</b>
Corfe Mullen Carnival (Father Christmas Evening Parade)	£350.00	<b>£350.00</b>
Corfe Mullen 5km run and Children's one-mile fun run	£600.00	<b>£450.00</b>
<b>TOTAL:</b>	<b>£10,901.10</b>	<b>£7636.10</b>

Members discussed each application with comments noted as follows:

- Corfe Mullen Food Bank: Members noted the detailed breakdown of costs on the grant application form and felt this was an important charity to support.
- Corfe Mullen United Junior Football Club: Members felt there were sufficient funds in the club accounts to cover training costs. Members were in support of grant funding towards equipment costs and noted they would consider further grants during 2025/26 finance year on the basis a breakdown of costs was provided.
- Corfe Mullen Home Watch: Members noted the great work in raising the profile of Corfe Mullen Home Watch since the 2023/24 grant funding.
- Legs & Company Leg Club: Members noted the importance of supporting Legs & Company which relies on grant funding to provide the invaluable service to its clients.
- Corfe Mullen Carnival & events: Members noted the events were the highlight for many residents and should be supported by the Town Council both via grant funding and during the events.

Members noted an application had not been received from Citizens Advice this year and queried whether this was an oversight. It was felt the advice bus service was well used and members wanted to ensure Corfe Mullen residents had continual use of the service. An email to be sent to Citizens Advice advising of the next round of grants available.

It was **RESOLVED** to recommend to Full Council to award grants totalling £7636.10, with a balance of £863.90 remaining available for any future grant funding applications during the 2024/25 financial year.

#### **FA 24/33 Paper F - To Consider Budget items for the 2025/26 Financial Year**

The Chair presented the report with members comments noted as follows:

- Additional items for consideration to include a shelter at Corfe Mullen Recreation Ground skate park, IT equipment to enable Council meetings to be live streamed and a safer pedestrian/cycle route between Corfe Mullen, Lytchett Minster and Upton.
- Future budgets should include a commitment to fund Corfe Mullen Youth Trust and Corfe Mullen Village Hall staff salaries.
- Budget allocated for the Small Grants Programme fund should be increased in the 2025/26 financial year in order to offer grant funding opportunities twice yearly, in June and September.
- All committees should consider items to include in the 2025/26 financial year budget.

It was **RESOLVED** to recommend to Full Council the items listed in Paper F to be included in the draft 2025/26 financial year budget.

The report was **NOTED**.

**FA 24/34 Matters for forthcoming agendas** No decisions can be taken<sup>1</sup>

There were no matters for forthcoming agendas.

**FA 24/35 To Agree a date and time for the next meeting** – Due to the absence of the Clerk & RFO, an extra-ordinary meeting will be held on Tuesday 19 November 2024 at 19:00 in the Small Hall of the Village Hall, Towers Way, Corfe Mullen.

**FA 24/36 Close of Meeting at 20.37**

Signed as a correct record of the meeting..... *J. Lotte* Date..... *19/11/24*

<sup>1</sup> Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

