CORFE MULLEN TOWN COUNCIL Towers Way, Corfe Mullen, Wimborne Dorset, BH21 3UA 01202 698600 office@corfemullen-tc.gov.uk



NOTICE OF NEXT COUNCIL MEETING

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of... CORFE MULLEN TOWN COUNCIL

Time... On the rising of the Finance & Administration Committee Meeting

Date... Tuesday 7 January 2025

Place... Small Hall of the Village Hall, Towers Way, Corfe Mullen

Catherine Horsley Town Clerk & RFO

30 December 2024

PUBLIC PARTICIPATION: In accordance with Standing Orders, a maximum of 30 minutes is set aside before the business of the meeting commences to enable members of the public to raise any issues pertaining to the agenda for the attention of Councillors. Up to 5 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

Councillors will be discussing all the items listed on the agenda below.

AGENDA

TC 24/305 To Receive and Accept apologies for absence (LGA 1972 s85 (1))

TC 24/306 To Record any declarations of interest Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

TC 24/307 Paper A – To Approve minutes of the Full Council meeting held on 17 December 2024 – LGA 1972, sch 12, para 41

TC 24/308 Paper B - To Consider recommendations from the Finance & Administration Committee on draft Budget and Precept for the 2025/26 financial year — Report submitted to the Finance & Administration Committee is included as paper B to this meeting, with the verbal recommendation of the F&A committee being made to Council immediately following the committee's meeting.

Town Council Summons and Agenda | Tuesday 7 January 2025 | On the rising of the Finance & Administration Committee Meeting

TC 24/309 Verbal – Matters for Forthcoming Agendas No decisions can be taken¹

Update on Redesign of Town Council Website

TC 24/310 To Agree a date and time for the next meeting – Tuesday 28 January 2025 at 19:00 in the Small Hall of the Village Hall, Towers Way, Corfe Mullen.

TC 24/311 Close of meeting

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¹ Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

CORFE MULLEN TOWN COUNCIL Towers Way, Corfe Mullen, Wimborne Dorset, BH21 3UA 01202 698600 office@corfemullen-tc.gov.uk



Minutes of the Meeting of Corfe Mullen Town Council held on Tuesday 17 December 2024 at 19:00 in the Small Hall of the Village Hall

Present: Councillors

D Sowry-House (Chair)

J Bonham
A Craven
P Cuckston
S Florek
A Holland
P Holland
S Jefferies
A Joyce
J Lortie
V Papilio
P Purvis

In Attendance: Catherine Horsley (Town Clerk)

Daryl Pearce (Deputy Town Clerk) - Minute Taker

The Chair welcomed everyone to the meeting and introduced Mark Tomkins, Aubergine Founder & Creative Director who joined the meeting via MS Teams.

TC 24/181 Verbal – Town & Parish Councils Website Provider Demonstration

An on-screen demonstration was given on the functionality and accessibility of websites created by Aubergine. The demonstration included statutory reporting requirements including agendas, minutes and finances including the Annual Governance and Accountability Return (AGAR).

Examples of additional functionality included amenities and services provided by the Town Council and Dorset Council as the Unitary Authority, members login area, forms and planning portal integration. A demonstration was also given on how Officers would manage and update website content on a day-to-day basis, user access and the training and resources available to Officers.

Question and answers then took place. Members asked questions relating to templates, scheduling, planning, accessibility and costs.

The Chair thanked Mark for his demonstration, who then left the meeting.

The Chair paused the meeting for a comfort break and resumed the meeting at 20:00.

Public Participation

There was one member of the public present, who did not wish to speak.

TC 24/179 To Receive and Accept apologies for absence (LGA 1972 s85 (1))

Apologies for absence were received and accepted from Cllrs Hardy and Neil who both had prior work commitments.

To Record any declarations of interest Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)

There were no declarations of interest.

TC 24/182 Paper A – To Approve minutes of the Town Council meeting held on 26 November 2024 – LGA 1972, sch 12, para 41

The minutes of the meeting held on 26 November 2024 were APPROVED.

The Chair brought forward agenda item TC 24/186 to consider the website provider whilst the demonstration provided by Aubergine was fresh in members minds.

TC 24/186 Paper E - To Consider and Approve Appointing a Town Council Website Provider

The Clerk presented the report, noting the set up and year 1 costs as a Society of Local Clerks (SLCC) member, additional optional functionality and ongoing costs for consideration.

Members noted the benefits, cost savings and value for money of the redesign of a new Town Council website, which was accessible and compliant with the Website Content Accessibility Guidelines (WCAG) along with streamlining content uploads using WordPress, efficiency and time savings.

It was noted the work to develop the Neighbourhood Plan would be an integral part of the Town Council's website, negating the need for the current website domain www.cmnp.org.uk, resulting in an annual cost saving of £139.50.

Members discussed the additional (optional) items listed within the report and felt as the costings were within the allocated budget, to delegate to the Clerk to consider the optional items to ensure the new website was fit for purpose.

It was **RESOLVED** to **APPROVE** for the Clerk to liaise with Aubergine, to the redesign the Town Council Website including optional functionality items deemed necessary within the allocated budget of £5,000.

The Clerk to give notice to the existing provider, Vision ICT whose contract renewal was due in February 2025 and report back to the next meeting, the actual set up and year 1 costs along with ongoing costs moving forward.

The Chair returned to the standing agenda.

TC 24/183 Paper B – To Approve Accounts for Payment

Members raised the following queries:

- Line 818: what repairs were required to the Sports Pavilion furniture store cupboard. The Clerk confirmed one of the doors had split at the bottom caused by general wear and tear. The Grounds Team were scheduled to carry out the repairs between Christmas and New Year whilst the lounge area was not in use.
- Lines 802-805: Why was the Sports Pavilion and Cemetery water usage costs listed twice. The Clerk confirmed the Sports Pavilion had two meters, one for the

lounge and prep area and the other for the changing facilities. The cemetery charges related to both the new and old cemeteries.

It was RESOLVED to APPROVE the accounts for payment totalling £44,524.14

TC 24/184 Paper C – To Approve Bank Reconciliation for October 2024

It was **RESOLVED** to **APPROVE** the bank reconciliation for November 2024.

TC 24/185 Paper D – To Note the Already Approved minutes of Committees:

- Planning & Highways Committee 12 November 2024
- Staffing Committee 19 November 2024

The already approved minutes of committee meetings were **NOTED**.

TC 24/187 Paper F – To Consider Items for Approval

The Clerk presented the report, noting the costs of purchasing new play equipment in comparison with repairs.

It was **RESOLVED** to **APPROVE** the following:

- Vehicle Gator: Annual service and repair at an estimated cost of £874.19+VAT
- Playground Equipment See-saw repairs at a total cost of £599.74+VAT.
- Playground Equipment Replacement rope for the fort at a total cost of £120.00+VAT.
- Playground Equipment Bike rocker replacement seat and handlebar at a total cost of £144.50+VAT.

TC 24/188 Paper G – To Consider Purchasing Match Funded Defibrillator and Locations

The Clerk presented the report, noting the matched funding available from the Department of Health & Social Care (DHSC) to purchase an additional community defibrillator.

Members discussed various locations in Corfe Mullen to site the additional defibrillator to be accessible 24 hours a day with power. Cllr Bonham agreed to liaise with the Lambs Green Inn to explore the possibility of installing a defibrillator for the east end of the village. Additionally, Cllr Lortie had discussed the possibility with Harley's Fish and Chip Shop, on Wareham Road. Potential other locations included the Parade Co-op on Wareham Road and the Village Hall.

Cllr Jefferies noted the report should read Corfe Hills School which was not located in Corfe Mullen.

It was **RESOLVED** to **APPROVE** purchasing a match funded defibrillator at a total cost of £750.00 and for the Clerk to determine a suitable location following liaison with landowners from the locations discussed.

TC 24/189 Paper H - To Consider Locations and How to Proceed with Dropped Kerb Programme

The Clerk presented the report, noting the phased budget available over the next 5 financial years, allowing for the installation of three dropped kerbs in each financial year.

Members discussed possible locations, including Badbury View Road/Violet Farm Close and Heckford Road due to the current dropped kerb being unsuitable for

wheelchair users. Members felt work should commence on the main arterial routes, starting on Wareham Road.

It was **RESOLVED** to **APPROVE** for the Clerk to progress submitting licence applications to Dorset Council Highways for the installation of dropped kerbs by Dorset Council phased over the next 5 financial years, commencing on Wareham Road.

TC 24/190 Paper I - To Consider Request from Allotment Plot Holder

The Clerk presented the report.

Members discussed at length the implications of plot holders installing fences on their allotment plots, encroachment onto adjacent plots, materials used, and setting a precedence for the site. Members felt conditions would need to be stipulated in terms of height, colour and materials used along with the need to install fence within the boundary of their plot with the ability for the plot holder to remove at the end of their tenancy.

It was **RESOLVED** to **APPROVE** the request for the allotment holder on plot 51 to install a fence around the perimeter of their plot on the following basis:

- Fence must be constructed using posts with the ability to be removed with mesh sides in a natural colour of green or brown.
- Must not exceed height of 1m.
- Must remain within the boundary of the plot and not encroach on neighbouring allotment plots.
- Fence must be removed by the plot holder at the end of their tenancy.
- Permission to install a fence on the perimeter of any allotment plot to be provided by the Council ahead of installation on a case-by-case basis. Any fence installed without permission to be removed by the Grounds Team.
- Clerk to update Tenancy Agreement with condition for installation of fences ahead of plot holders signing new tenancy agreements effective from 1 April 2025.

TC 24/191 Paper J - To Consider Request to Renew Licence for Dog Training at Recreation Ground

The Clerk presented the report. Members enquired whether any complaints had been received since the initial permission was granted in October 2022. The Clerk confirmed she was not aware of any complaints received.

It was **RESOLVED** to **APPROVE** the request to renew permission to allow Walker of Me and My Dog Academy (MAMDA) dog training to continue to take place at the Recreation Ground for the next 12 months.

TC 24/192 Paper K - To Consider and Approve Purchasing and Installation Location of Commemorative Flagpole

The Clerk presented the report, noting a Flagpole Policy would need to be drafted and for staff responsible for flying flags to complete working at heights training ahead of installation.

It was **RESOLVED** to **APPROVE** Option 3, quotation 1, One Stop Promotions to purchase Civic Wall Mounted Flagpole (upright) White powder coated aluminium flagpole with a 1-piece vertical wall bracket (Including - Cleat - Halyard - White finial), Height - 1.5m at a total cost of £73.00+VAT to be installed at the Council Office, Towers Way.

TC 24/193 Verbal – To Note Feedback from Weekly Councillor Coffee Meetings

Members felt the weekly coffee mornings were successful, with members of the public attending with various enquiries and engaging in meaningful conversations. It was also seen to be beneficial for members to connect outside of Council meetings.

Cllr Cuckston suggested hosting coffee mornings at the weekend in order to accommodate those residents who work. Cllr Sowry-House advised St Nicholas Church hosted a coffee morning on Saturdays, which members could attend to engage with members of the public, should they wish.

The Clerk noted, the format of the coffee morning moving forward to be discussed at the Full Council meeting scheduled on 28 January 2025.

The update was **NOTED**.

TC 24/194 Verbal – To Note Vandalism and Anti-Social Behaviour on Town Council Sites

The Clerk presented the report, providing an update on her meeting with the Dorset Council Community Safety Officers, the Local Neighbourhood Police Sargent Payne and Inspector Turner held on 27 November 2024.

The Clerk read out a verbal update provided by the Local Neighbourhood Policing Team relating to actions taken in respect of the community consequences scheme.

Members discussed the frustrations and limitations of police resources in East Dorset along with the Police and Crime Commissioners pledge to cut crime and anti-social behaviour in Dorset and the need to continue to report any anti-social behaviours to Dorset Police via 101.

It was noted the February Link magazine article should include anonymised data relating to the community consequences scheme and the impact of anti-social behaviours on the community. Consideration should also be given to issuing a joint statement with the local educational trust to parents.

The update was **NOTED**.

At 21:00, the Chair Suspended Standing Order 3w to enable the meeting to continue.

TC 24/195 Verbal – To Note any updates from Representatives to Outside Bodies

Cllr Jefferies noted there were no new updates from the Beacon Hill Landfill Liaison Sub-Committee.

Cllr Lortie attended the Dorset Association of Parish & Town Councils (DAPTC) Executive Committee on 13 December 2024, with agenda items discussed including actions from the recent Annual General Meeting and the Community Governance Review taking place in the BCP Council area.

Cllr Purvis attended a Zoom meeting on 12 December 2024 relating to '20s Plenty for Dorset' campaign hosted by Dilys Gartside, 20s Plenty for Dorset Co-ordinator. Speakers spoke of their experiences of implementing 20mph speed limits across Dorset and Wales and what support and guidance was available to other Councils and communities looking to achieve 20mph zones in their areas. Cllr Purvis concluded the meeting was interesting and thought provoking, however, he questioned some of the data presented.

The update was **NOTED**.

TC 24/196 Verbal - To Note the update from the Climate Change Working Party (CCWP)

Due to Cllr Neil's absence, no update was provided.

TC 24/197 Verbal – To Note Clerk's Update

The Clerk provided the following update:

- Members to familiarise themselves with the Electronic Communications Policy to remind themselves of their responsibilities when using social media.
- Dorset Council Chief Executive, Matt Prosser had resigned to take up a role in Wellington, New Zealand. His leaving date had yet to be confirmed.
- Request from the Corfe Mullen Carnival Committee to install an additional shed in the Grounds Unit Compound was on hold.
- Thank you letter received from Victim Support who were awarded a small grant by the Council.
- First draft budget meeting held with the Chair of the Council and Chair of the Finance & Administration Committee earlier in day.
- Successful Village Hall Christmas Fair held on 7 December 2024, with circa £475.45 raised for the Charity. Planning underway to hold a further fair in the Spring 2025.

The update was **NOTED**.

TC 24/198 Verbal – To Note Mayor's Report

The Mayor presented a joint Mayor and Dorset Councillor report under minute no. TC 24/199

TC 24/199 Verbal – To Note Dorset Councillor Report

Cllrs Sowry-House and Florek provided the following updates:

- 'The Heart of Wessex' devolution between Dorset, Wiltshire and Somerset Councils, albeit Dorset Council voted against a mayoral system.
- Attended Carol services at Blandford, Chickerell and Portland.
- The Mayors Civic Carol service to be held at St Nicholas Church on 22 December 2024 at 18:00 with the Military wives' choir present. All members were invited to attend.

The update was **NOTED**.

TC 24/200 Verbal – Matters for Forthcoming Agendas No decisions can be taken¹

There were no matters for forthcoming agendas.

Members thanked all staff for their hard work and commitment during 2024.

TC 24/201 To Agree a date and time for the next meeting – Tuesday 7 January 2025 on the rising of the Finance & Administration Committee in the Small Hall of the Village Hall, Towers Way, Corfe Mullen.

¹ Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

The Clerk reminded all members of the importance to attend the next Finance & Administration Committee meeting scheduled on 7 January 2025 at 19:00 to hear the discussions surrounding the recommendations for approval of the 2025/26 budget and setting the level of precept ahead of the subsequent Full Council meeting to approve .

TC 24/202 To Resolve to exclude members of the press and public – to agree that agenda item TC 24/203 be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted under Public Bodies (Admissions to Meetings) Act 1960.

The one member of the public present left the meeting.

TC 24/203 Paper M – To Approve Recommendations from the Staffing Committee

The Clerk presented the confidential report outlining the recommendations from the recent Staffing Committee held on 12 December 2024.

It was **RESOLVED** to **APPROVE** the recommendations from the Staffing Committee meeting held on 12 December 2024 as follows:

- Updated Staffing Committee Terms of Reference
- Updated Staffing Committee Scheme of Delegation
- Recruitment Process for Town Council Staff

Close of meeting at 21:45.

TC 24/304

- Updated Job Description & Specification for the Project and Community Engagement Officer
- Advertisement for the Project and Community Engagement Officer role to be placed mid-January 2025 for 4 weeks on the Town Council and Dorset Council job vacancies websites along with Indeed, with interviews anticipated late February 2025.

Signed as a correct record of the meeting	 Date



FINANCE AND ADMINISTRATION COMMITTEE - REPORT

Meeting Date: 7 January 2025

Agenda Item: FC 24/58 Paper: D

Subject:	Budget and Precept Setting 2025/26
Prepared By:	Catherine Horsley, Town Clerk and RFO
Purpose of Report:	To agree a budget for 2025/26 financial year and agree the precept amount, both to be recommended to Full Council for approval.
Background:	Each year the Council's budget for the next financial year must be set and approved by Full Council based on a recommendation from the Finance & Administration Committee, along with a precept recommendation based on the budget to also be approved by Full Council.
	In December each year Dorset Council, as the Principal Authority, sets the Tax base for each area, which is the council tax figure for a Band D property in that area, this can go up or down each year. It is then for each Town and Parish Council to agree their own budget and determine what level of precept they require and establish what impact this will have on the Tax base.
	In the past three financial years Corfe Mullen Town Council (CMTC) has increased its Precept by 20.97% in 2022/23 financial year, 8.55% in 2023/24 financial year and 9.78% in the 2024/25.
	The Council should have a surplus of between 3–6 months operating costs available.
	The Council is beginning to prepare for a potential substantial project in respect of the recreation ground sports pavilion and to avoid increased borrowing, as many reserves should be allocated to this project in advance as possible.
Key Points:	The proposed budget for the 2025/26 year is shown in Appendix 1. The Clerk, the Chair of the Council and Chair of Finance & Administration Committee have reviewed each budget line on the proposed budget ahead of the meeting. Explanatory notes have been included for ease of understanding.
	Dorset Council has set the Tax Base for Corfe Mullen with +2.3 % change to maintain the £138.64 per band D property. This would see CMTC receiving a precept of £551,125.00.
	The total projected reserves at 31 March 2025 are approximately £679,930.99 which includes 6.5 months general reserves (operating costs at circa £40,000 pcm) of £278,556.65 and £401,374.34 in earmarked reserves.
	These figures are dependent upon the next 3 months (1 January to 31 March 2025) expenditure and the year-end position; therefore, these are approximate predictions and may increase/decrease as a result.

Based on the budget shown in Appendix 1 as follows:

The budget shows predicted income of £606,290.00 and predicted expenditure of £667,978.00 showing a net deficit of -£61,688.00. The exceptional and capital income of £4000.00 and exceptional and capital expenditure of £90,850.00, showing a net deficit of -£86,850.00. This provides a total amount of £148,538.00 that would be required from Town Council reserves if the precept set by Dorset Council at £551,125.00 was accepted.

The Committee should consider the proposed budget, particularly the exceptional and capital expenditure. However, Council should be advised that the items listed will roll over to be considered for the 2026/27 if not included in the 2025/26 financial year.

In order to provide Council with an idea of cost to Taxpayers should they decide to accept the budget and increase the precept to lessen the impact to reserves, the following calculations have been made based on predicated income:

- (1) Increase of 24.12% would see a Band D property increasing from £138.64 to £172.08 per annum, which is an increase of £33.44 per annum equating to £2.79 per month. This would see a precept of £699,663.00 and would not require any reserves to be used.
- (2) Increase of 13.48% would see a Band D property increasing from £138.64 to £157.32 per annum, which is an increase of £18.68 per annum equating to £1.56 per month. This would see a precept of £639,663.00 and would require £60,000 reserves to be used.
- (3) Increase of 8.15% would see a Band D property increasing from £138.64 to £149.94 per annum, which is an increase of £11.30 per annum equating to 94p per month. This would see a precept of £609,663.00 and would require £90,000 reserves to be used.

Due to the predicted underspend in the 2024/25 financial year, as a result of lower than anticipated employee costs, incomplete Village Hall improvement works, lower than predicted contractor and recreational costs along with other efficiency savings, the recommendation would be to transfer any remaining underspend minus amount required to meet any deficit in the precept into the earmarked Pavilion Refurbishment/Rebuild project.

Based on the difficult decisions made in the previous financial years when setting the budget and precept, this has put the Council in a better position financially and better prepared for the economically challenging financial year ahead.

Implications:

Should Council decide not to increase the precept and use general reserves to meet the deficit of £148,538.00, this would leave Council's general reserves with a minimum of 3 months operating costs.

It is possible to offset some of the deficit by using general reserves and retain up to 4 months operating costs.

Town Councils are required to hold a minimum of 3 months operating costs in reserves.

Council should be mindful of the challenging financial position for many residents during 2025/26 who continue to see an increase in utilities, abolition of the winter fuel allowance and instability of the economic climate including the Bank of England base rate impacting on mortgage rates.

Council must be sure that the reserves are allocated appropriately and if required, ring fenced, to protect them. It is a requirement of the Annual Governance and Audit Review (AGAR) to set out the intention for any reserves held above the minimum operating costs.

Raising the precept during a difficult year financially for Corfe Mullen residents could be received negatively.

To not increase the precept would result in loss of Town Council reserves and subsequently affect future projects being considered, along with potential reduction of services.

Alternative methods to protecting both precept and reserves are to implement expenditure cuts which would impact on the delivery of services within Corfe Mullen.

Recommendation:

To review the proposed budget accordingly and agree a recommendation to Full Council along with a recommendation of precept to be set, in order that any budget may be appropriately balanced between Town Council reserves and Council Taxpayers.



Draft Budget 2025-26

Forecasted Position 2024-25

Code	e Title	2024-25	Apr to					2024-25		2025-26 Budget	Notes
Allot	ments	Budget	30.11.2024 Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance		
74	Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		Rent only payable by AA if entered into a Self Management Agreement
75	Water	1400.00	931.80	-292.15	72.00	72.00	72.00	855.65	-544.35	1000.00	
76	Maintenance	2500.00	350.65	100.00	100.00	100.00	4000.00	4650.65	2150.65		Perimeter fencing, carparks/driveways/entrance, compost bays, raised beds £12k & water troughs/plumbing
99	Insurance	300.00	294.69	0.00	0.00	0.00	0.00	294.69	-5.31	300.00	
106	Sheds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SUB TOTAL	4200.00	1577.14	-192.15	172.00	172.00	4072.00	5800.99	1600.99	18300.00	
Banl	king	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
82	CCLA transfers	50.00	50.00	0.00	0.00	0.00	0.00	50.00	0.00		2 transfers on receipt of precept in May and October
100	Bank Charges	60.00	32.12	4.12	4.12	4.26	4.26	48.88	-11.12	55.00	BACs payroll charges 12x£4.26
	SUB TOTAL	110.00	82.12	4.12	4.12	4.26	4.26	98.88	-11.12	105.00	
Cem	eteries	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
64	Insurance	700.00	884.06	0.00	0.00	0.00	0.00	884.06	184.06	890.00	
65	Rates & Utilities	3000.00	2181.22	437.91	307.00	80.00	260.00	3266.13	266.13		DC Rates 227, water £18.60 & chapel electricity £60.48
66	Repairs and Maintenance	3500.00	881.52	0.00	668.40	305.00	100.00	1954.92	-1545.08	2500.00	
	SUB TOTAL	7200.00	3946.80	437.91	975.40	385.00	360.00	6105.11	-1094.89	6690.00	
Clim	ate Change	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
58	Events and Measures	500.00	0.00	0.00	0.00	0.00	0.00	0.00	-500.00	500.00	Drafting of CCAP
	SUB TOTAL	500.00	0.00	0.00	0.00	0.00	0.00	0.00	-500.00	500.00	
Emp	loyees	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
10	Salaries	169500.00	100975.60	12916.48	12920.00	12920.00	15420.00	155152.08	-14347.92	199600.00	6% NJC & potential SCP increase
92	PAYE	21500.00	12917.00	1581.40	1590.00	1590.00	2000.00	19678.40	-1821.60	26500.00	
93	National Insurance	34100.00	17965.12	2197.58	2200.00	2200.00	2400.00	26962.70	-7137.30	42200.00	
95	Pension	62600.00	36094.29	4558.11	4560.00	4560.00	5300.00	55072.40	-7527.60	67000.00	
	SUB TOTAL	287700.00	167952.01	21253.57	21270.00	21270.00	25120.00	256865.58	-30834.42	335300.00	

Gene	eral Admin	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
11	Staff Travelling Expenses	200.00	13.50	0.00	0.00	0.00	20.00	33.50	-166.50	100.00	
28	Legal Fees	2000.00	48.00	0.00	0.00	0.00	300.00	348.00	-1652.00		Community Asset Transfers (Library Garder County field), the Pound
29	Employment Services	2120.00	1179.00	40.00	40.00	40.00	40.00	1339.00	-781.00		SW Councils - £499 Payroll processing - 12x£40 Provision for OH assessments
30	Staff Training	2500.00	3085.00	4128.00	0.00	0.00	150.00	7363.00	4863.00		CiLCA £450 SLCC Qualification/DAPTC Training £450, Grounds Team, First Aid
31	Staff Professional Fees	360.00	357.00	0.00	0.00	0.00	0.00	357.00	-3.00	420.00	SLCC Membership
32	Councillor Training	2000.00	1230.00	95.00	0.00	0.00	150.00	2013.12	13.12	1000.00	
33	Insurance	1400.00	1768.12	0.00	0.00	0.00	0.00	1513.90	113.90	1800.00	
34	DAPTC	1515.00	1513.90	0.00	0.00	0.00	0.00	1513.90	-1.10		30% increase on 2024/25
35	Audit Fees	2200.00	2165.00	0.00	800.00	0.00	0.00	2965.00	765.00		Ext £1365 Int £1600
36	Meeting Room Hire	1600.00	1551.25	81.50	137.00	111.00	189.00	2069.75	469.75	1800.00	Small/Main hall hire charges
37	Advertising	500.00	438.80	0.00	219.40	0.00	0.00	658.20	158.20	500.00	
38	Councillors Travelling Expenses	500.00	0.00	0.00	0.00	0.00	30.00	30.00	-470.00	100.00	
39	Chairman's Allowance	500.00	363.75	248.75	140.00	140.00	140.00	1032.50	532.50	500.00	
	Community Engagement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		Coffee morning room hire £35 per day & Refreshments
40	Town Council Newsletter	6000.00	0.00	0.00	6000.00	0.00	0.00	6000.00	0.00		Potential mailings for CMNP, CC, Pavilion Consultation & APM
41	Publications and Subscriptions	260.00	100.00	0.00	0.00	40.00	110.00	250.00	-10.00		ICCM - £100 ICO - £40 Local Councils Update £110
42	Office IT & Software	4500.00	9237.87	691.20	201.20	201.20	211.50	10542.97	6042.97		Microsoft licence x 5=£51.50pcm Scribe A/Cs & Bookings = £1810pa Edge IT (Cemetery & Allotment Databases £561.30pa Website hosting inc domain £850pa IT Support/Security/Exchange £175pcm + support (ad-hoc) Adobe £242.64pa
14	Election Costs	13500.00	0.00	50.00	0.00	0.00	0.00	50.00	-13450.00	13500.00	Potential 2 by-elections
1 5	Miscellaneous	50.00	0.00	0.00	0.00	0.00	0.00	0.00	-50.00	50.00	-
ŀ6	Notice Boards & Signs	500.00	444.39	0.00	350.00	0.00	0.00	794.39	294.39	500.00	
17	Civic Expenses	1000.00	193.24	0.00	0.00	0.00	150.00	343.24	-656.76	500.00	
105	Health & Safety Services	3200.00	3039.46	363.35	363.35	363.35	363.35	4492.86	1292.86		Peninsula - 12x£263.40 Lone Working Devices - 12x £99.95
	SUB TOTAL	46405.00	26728.28	5697.80	8250.95	895.55	1853.85	43710.33	-2694.67	58748.00	
Gran	ts	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
68	Youth Centre Revenue Grant	37000.00	11771.23	14076.25	0.00	0.00	7641.25	33488.73	-3511.27		Proposed salaries & Lockyers Hub rental y 3 of 3. Any unspent monies to be returned
	Village Hall Revenue Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33000.00	Salaries. Any unspent monies to be returned
69	CMVH	50000.00	17527.33	740.00	0.00	0.00	0.00	18267.33	-31732.67		Underspend C/Fwd (VH building works)
73	Small Grants Programme GPC	8500.00	7686.10	0.00	0.00	0.00	0.00	7686.10	-813.90		inc warm space grant
, ,	Johnan Granis Frogramme GFC	0000.00	1 000.10	0.00	0.00	0.00	0.00	1000.10	-013.50	1 12000.00	mo wanii space giant

Office	Costs	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
48	Printing/Postage/Stationery	650.00	870.50	43.75	100.00	100.00	100.00	1214.25	564.25	1000.00	Printing - £65.64pcm
49	Telephone/Internet	1200.00	808.81	40.75	1094.20	94.20	94.20	2132.16	932.16	1200.00	BT - £54.40pcm
'	1 diophono/internet	1200.00	000.01	10.70	1001.20	01.20	01.20	2102.10	002.10	1200.00	Buzz - £39.80pcm
51	Insurance	700.00	884.06	0.00	0.00	0.00	0.00	884.06	184.06	890.00	<u> </u>
	Rates	4150.00	3458.59		432.00	0.00	0.00	4322.59	172.59	4550.00	DC Rates £432
	Repairs & Maintenance	1000.00	1559.38		100.00	100.00	100.00	1901.13	901.13	1500.00	
	Utilities	2250.00	1349.35	382.54	350.00	350.00	350.00	2781.89	531.89	2800.00	
					300.00		333.33		331.33		Electricity £131.58pcm & Water £24.21pcm
55	Fire and Security	800.00	1104.60	0.00	0.00	0.00	250.00	1354.60	554.60	1000.00	Fire alarm/CCTV £120, Extinguishers £60
	Office Cleaning (inc Windows)	400.00	382.39		10.00	20.00	10.00	432.39	32.39		Window Cleaner £10 per visit x 6 pa
	omes starting (ins transaction)	100.00	002.00	10.00	10.00	20.00	10.00	.02.00	02.00	100.00	· · ·
57	Miscellaneous	100.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	100.00	
	Office Furniture	0.00	271.15		0.00	0.00	0.00	271.15	271.15	0.00	
	Office Waste Collection	405.00	263.01	38.95	34.00	34.00	34.00	403.96	-1.04		DC £33.55pcm
	SUB TOTAL	11655.00	10951.84		2120.20	698.20	938.20	15698.18	4043.18	13915.00	· · · · · · · · · · · · · · · · · · ·
	OOD TOTAL	11000.00	10001.04	303.14	2120.20	000.20	300.201	10000.10	4040.10	10010.00	1
Recre	ation	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
12	Ground Staff Building (premises Costs)	2500.00	2364.57	104.67	105.00	105.00	1105.00	3784.24	1284.24	3000.00	Fire Ext £18.67pcm Cleaner £86pcm Maintenance
13	Public Toilets	5500.00	3453.62	405.95	800.00	400.00	400.00	5459.57	-40.43	5500.00	Cleaner £366.67pcm Maintenance & supplies
14	PPE & Uniform	2000.00	970.26	0.00	200.00	0.00	0.00	1170.26	-829.74	1000.00	i i
15	Cleaning Materials & Supplies	2500.00	1218.55		200.00	200.00	200.00	1885.75	-614.25	2750.00	
	Litter & Dog Bins	1000.00	725.22		0.00	0.00	0.00	725.22	-274.78	1000.00	Replacements with recycling facility
	Security (Alarm & CCTV)	9750.00	5596.00	600.00	735.00	735.00	935.00	8601.00	-1149.00	9750.00	K9 Patrol £733.33pcm K9 keyholder £420pa CCTV & Intruder Alarm maintenance £76pa
18	Waste & Recycling	4700.00	2969.79	321.16	400.00	400.00	850.00	4940.95	240.95	5000.00	DC £346.22pcm & waste clearance
19	Tools & Equipment	2000.00	1036.99	73.90	100.00	100.00	100.00	1410.89	-589.11	1000.00	
	Contractor Costs	25000.00			2000.00	2000.00	2000.00		-6019.01	22000.00	BCP sports pitch maintenance and grass cutting
21	Utilities	3000.00	1458.04	0.00	0.00	0.00	1500.00	2958.04	-41.96	3000 00	Invoiced by Scouts
	Insurance	700.00	884.06		0.00	0.00	0.00	884.06	184.06	890.00	·
	Rent DC	650.00	0.00		0.00	0.00	650.00	650.00	0.00		County Field
	Play Areas	15000.00	4325.86		200.00	200.00	200.00	5243.26	-9756.74	5000.00	
	Tree Planting	100.00	0.00		100.00	0.00	0.00	100.00	0.00	100.00	
97	Telephone/Broadband/Mobiles	755.00	565.75		62.80	62.80	62.80	763.64	8.64	810.00	BT £53.31pcm
											Mobile £9.49pcm
98	Recreation/Sports Facility Maintenance	10000.00	3858.26	922.08	750.00	500.00	500.00	6530.34	-3469.66	8000.00	<u> </u>
116	Pavilion - Health & Safety	1500.00	1504.54	0.00	100.00	0.00	140.00	1744.54	244.54	1700.00	CCTV £72pa Fire Ext £200pa Fire Maintenance £280pa Boiler Service £245pa PAT Testing £100pa
121	Pavilion - Utilities	8500.00	3254.85	638.37	450.00	450.00	450.00	5243.22	-3256.78	5500.00	Gas £182.71pcm Electric £174.89pcm
100	Davillan Drofossianal Face	E00.00	0.00	0.00	0.00	0.00	0.00	0.00	F00 00	500.00	Water £61.04pcm
	Pavilion - Professional Fees	500.00	0.00		0.00	0.00	0.00		-500.00	500.00	
123	Pavilion - Cleaning & Supplies	8800.00	4692.88	584.50	600.00	600.00	600.00	7077.38	-1722.62	8000.00	Cleaner £563.78pcm Window Cleaning £25.50 x 6pa
				I		I					IVVITION CIERTITIO E23.30 X 004
124	Pavilion - Maintenance	7000.00	1867.31	257.74	400.00	400.00	400.00	3325.05	-3674.95	5000.00	<u> </u>
	Pavilion - Maintenance Pavilion - Waste	7000.00 500.00	1867.31 412.84		400.00 53.99	400.00 53.99	400.00 53.99	3325.05 0.00	-3674.95 -500.00		<u> </u>

reet Lighting & Furniture	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
Street Lighting & Furniture	5000.00	5642.02	-2159.97	250.00	250.00	1750.00	5732.05	732.05	7000.00	Streetlight energy & repairs at Rec car park Towers Way, Wayman and Pine Roads, replacement benches. LED.
SUB TOTAL	5000.00	5642.02	-2159.97	250.00	250.00	1750.00	5732.05	732.05	7000.00	<u>'</u>
ehicle & Fuel	Budget	Actual	Dec 2023	Jan	Feb	Mar	TOTAL	Variance	2025-25 Budget	Notes
Road Tax	500.00	335.00	0.00	0.00	0.00	0.00	335.00	-165.00	450.00	
Insurance	2000.00	1772.63	0.00	0.00	0.00	0.00	1772.63	-227.37	2000.00	
Vehicle Fuel	1600.00	994.96	142.95	125.00	125.00	125.00	1512.91	-87.09	1600.00	
Vehicle Maintenance	1500.00	165.60	36.20	0.00	0.00	500.00	701.80	-798.20	1500.00	
Plant Maintenance 3 Equipment Fuel	1500.00	434.39 287.44	152.41 102.02	1000.00 41.40	0.00 41.40	0.00 41.40	1586.80 513.66	86.80 113.66	1500.00 550.00	
SUB TOTAL	400.00 7500.00	3990.02	433.58	1166.40	166.40	666.40	6422.80	-1077.20	7600.00	
	-					_	-			1
TOTAL EXPENDITURE	577725.00	309995.27	47641.57	41465.86	30048.20	52552.75	481354.48	-96370.52	667978.00	
Allotments Allotment Rents	1500.00	738.81	7.26	0.00	0.00	0.00	746.07	-753.93	2215.00	T
SUB TOTAL	1500.00	738.81	7.26	0.00	0.00	0.00	746.07	-753.93	2215.00	
come: Bank Interest										
Bank Interest	12000.00	24350.86	2000.00	2000.00	2000.00	2000.00	32350.86	20350.86	18000.00	
SUB TOTAL	12000.00	24350.86	2000.00	2000.00	2000.00	2000.00	32350.86	20350.86	18000.00	
come: Booklet Sales										
Booklet/Leaflet Sales	0.00	6.00	0.00	0.00	0.00	0.00	6.00	6.00	0.00	
SUB TOTAL	0.00	6.00	0.00	0.00	0.00	0.00	6.00	6.00	0.00	
come: Cemetery										
Cemetery Fees	5000.00	3977.00	271.00	200.00	200.00	200.00	4848.00	-152.00	5000.00	
SUB TOTAL	5000.00	3977.00	271.00	200.00	200.00	200.00	4848.00	-152.00	5000.00	
come: FOI										
FOI	0.00	0.00	0.00	0.00	0.00	0.00	271.00	271.00	0.00	
SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	271.00	271.00	0.00	
come: Other				1						
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Village hall VAT Reclaim	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			•	•	•	•	•			•
come: Precept Precept	551125.00	551125.00	0.00	0.00	0.00	0.00	551125.00	0.00	551125.00	
SUB TOTAL	551125.00 551125.00		0.00	0.00	0.00	0.00	551125.00 551125.00	0.00	551125.00 551125.00	
come: Recreation Ground										
Recreation Ground	50.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00	50.00	
	55.56	0.00	33.00	3.00	0.00	5.55	55.55	5.55		
8 Pitch Fees	5500.00	6060.00	986.00	600.00	600.00	600.00	8846.00	3346.00	7000.00	
9 Tennis Court Fees	6500.00	5785.74	189.00	160.00	160.00	1400.00	7694.74	1194.74	7000.00	
33 Cricket Fees	1000.00	910.00	0.00	0.00	0.00	0.00	910.00	-90.00	900.00	
th TPayrillon Louinge Hire	0.00 13050.00	9935.00 22690.74	1200.00 2425.00	1600.00 2360.00	1200.00 1960.00	1600.00 3600.00	15535.00 33035.74	15535.00 19985.74	15000.00 29950.00	
Pavilion Lounge Hire		££UJU.14	Z7ZJ.UU	2000.00	1 300.00	3000.00	33033.74	13303.14	23330.00	
SUB TOTAL	10000.00		•	•						
	582675.00			4560.00	4160.00	5800.00	622382.67	39707.67	606290.00	

Exce	ptional and Capital expenditure	Budget	Actual	Dec 2024	Jan	Feb	Mar	TOTAL	Variance	2025-26 Budget	Notes
85	Plant Replacement	1000.00	0.00	0.00	0.00	0.00	0.00	0.00	-1000.00	1000.00	
91	Trailer for Groundstaff Team	600.00	0.00	0.00	700.00	0.00	0.00	700.00	100.00	0.00	
109	Cricket Fence and Nets	2000.00	0.00	0.00	0.00	0.00	0.00	0.00	-2000.00	0.00	Replacement posts if damaged
111	Tree Survey & Remedial Works	8000.00	5250.00	0.00	2750.00	0.00	0.00	8000.00	0.00		All sites - phased programme over 2 financial
											years (59 trees require works)
112	Recreation Ground Pit Area	4500.00	0.00	1900.00	0.00	0.00	0.00	1900.00	-2600.00	2000.00	Ongoing maintenance
113	Office Porch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
114	Neighbourhood Plan	0.00	139.50	0.00	0.00	0.00	0.00	139.50	139.50	1000.00	c. £4000 held in reserves
115	Remembrance Sunday	350.00	249.60	0.00	100.00	0.00	0.00	349.60	-0.40	350.00	
117	CIL Expenditure	10000.00	10300.00	0.00	0.00	0.00	0.00	10300.00	300.00	0.00	
130	Civic Regalia	2500.00	0.00	0.00	2500.00	0.00	0.00	2500.00	0.00		Mayor pendant, Consort pin, Vice-Chair pin and past mayor pin
131	Website Redesign	0.00	0.00	0.00	5000.00	0.00	0.00	5000.00	5000.00	0.00	
137	Commemorate Flag Pole	1000.00	0.00	0.00	500.00	0.00	0.00	500.00	-500.00	0.00	
138	D-Day 80th Anniversary	2500.00	0.00	0.00	0.00	0.00	2500.00	2500.00	0.00	0.00	
139	Bus Shelters	11000.00	6665.75	0.00	0.00	0.00	0.00	6665.75	-4334.25	11000.00	Year 2 of 2
140	Road safety Measures	7500.00	0.00	0.00	0.00	0.00	10000.00	10000.00	2500.00	20000.00	C/Fwd underspend. Henbury pedestrian barrier, crossings at Lockyers Rd, Blandford Rd & Wareham Rd, Julians Bridge Road Improvements
141	Recreation Ground Fence	6000.00	4981.00	0.00	0.00	0.00	0.00	4981.00	-1019.00	0.00	
142	Dropped Kerb Programme	10000.00	0.00	0.00	0.00	0.00	10000.00	10000.00	0.00	10000.00	Year 2 of 5
143	Additional CCTV	2000.00	2034.89	0.00	0.00	0.00	0.00	2034.89	34.89	0.00	
	80th Anniversary of the end of World War	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	
	Replacement cricket nets pulley system	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		Estimated cost: £17000 to be c/fwd to 2026/27 financial year
	Skate Park Shelter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		Estimated cost £10000 to be c/fwd to 2026/27 financial year
	Meetings Live Streaming IT Solution	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Estimated cost £2000 to be c/fwd to 2026/27 financial year
	Mens Shed Initiative	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	
	Vandalism	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5000.00	
	Playground Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10000.00	
	Climate Emergency - Net Zero by 2030	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		Buildings & Equipment
	Recreation Ground Compost Bays	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2000.00	Removal of green waste. Estimated cost to construct replacement bays (£17k) to be c/fwd to 2026/27 financial year
	New Cemetery Walls & Pillars	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6000.00	
	SUB TOTAL	68950.00	29620.74	1900.00	11550.00	0.00	22500.00	65570.74	-3379.26	90850.00	
Incon	ne: Exceptional and Capital										
78	CIL Receipts	4000.00	6019.75	0.00	0.00	0.00	0.00	6019.75	2019.75	4000.00	
79	S.106 Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
120	Neighbourhood Plan Grant Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
126	Refundable Damage Deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SUB TOTAL	4000.00	6019.75	0.00	0.00	0.00	0.00	6019.75	2019.75	4000.00	
	Net Surplus/Deficit			0.001					-5399.01	-86850.00	•
											•
	TOTAL SURPLUS/DEFICIT					_			-141477.20	-148538.00	•
						[ed Expenditure		758828.00	
								ed Income (Les		59165.00	
							Total predict	ted required E	Budget	699663.00	